



Scope: All campuses served by Transportation (PT&T)

Effective: August 15, 2011

Purpose: Provide procedures for :
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Peer Appeal Boar

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B. *Board Cor*

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3. A hearing date will be set for each appeal by PT&T staff and the appellant will be notified of the date and time in writing by e-mail no less than five (5) business days prior to the appeal hearing.
 - x If the appellant is a student, their schedule will be reviewed and a hearing date will be assigned as to not conflict with the individual's current class schedule.
4. If the appellant fails to attend the scheduling hearing, the board shall take action on the appeal based solely on information submitted by the appellant and PT&T staff. The decision of the peer appeal board is final and will be recorded and noted in the board's records.
5. A written decision will be provided by PT&T staff to the appellant regarding the status of the appeal within two (2) business days of the respective hearing.
6. PT&T staff will update the status of each appealed item within two (2) business days of the respective hearing.
 - x For each appealed violation that is denied by the peer appeal board, an additional five dollar (\$5) charge will be applied.
 - x For each appealed tow that is denied by the peer appeal board, an additional fifteen dollar (\$15) charge will be applied.

D. Decisions by the peer appeal board will be final and cannot be appealed further.