
MOVABLE PROPERTY LEASES

Scope: All campuses served by Louisiana State University Office of Accounting Services

Effective: March 1, 2023

Purpose: To establish guidelines and appropriate terms of any lease or lease-purchase of movable property by the University from a third party are procurements and are governed by the provisions of Title 39 of the Louisiana Constitution.

POLICY – UNIVERSITY AS LESSEE

Leases and lease-purchases of movable property by the University from a third party are procurements and are governed by the provisions of Title 39 of the Louisiana Constitution.

If these two conditions are not met, the transaction is considered "debt" and State Bond Commission approval would be required prior to the University entering the lease.

GUIDELINES – Leases of Movable Property

University Thresholds	Policy
Agreements for one (1) year or less	Considered a "rental" – no additional approvals required.
Movable property valued under \$100,000	Leases are not recommended. Item(s) should be procured in accordance with university procurement policies. Exceptions may be granted on a case-by-case basis with completion of AS-856 and approval from Financial Accounting and Reporting (FAR).

Contracted payments totaling less than \$500,000 and

movable property valued ~~at \$500,000~~ (1)4.3 (m)-9.3p(n)-0.8l(i)-3.2 (e)-6 (t)4.9 (e)-6 (d)-0.8 ()TJ-0.012 Tc 0.002 T