

Christopherson Business Travel (CBT)

CBT Concur Travel Online Support: Monday – Friday 7a.m. – 7p.m. CT

Toll Free Number: 800-961-0720

General Email Address: Statelauniv@CBTravel.com

Online Support: OnlineSupport@CBTravel.com

State of Louisiana negotiated rates for the contracted travel agency, Christopherson Business Travel. This table provides the contract domestic and international rates and other fees for the reservation and ticketing services.

Line Item Detail		Per Transaction Fees	
Type	Description	Online Booking	Full Service Agent Booking
Domestic	Air ticket only	\$7.00	\$24.00
	Hotel and/ or car reservation only	\$4.00	\$10.00
	Rail ticket only	\$7.00	\$24.00
	Bus ticket only	N/A	N/A
	*Flat fee for booking any combination of airline, car rental, lodging, rail and bus ticket.	\$7.00	\$24.00
	Group tickets: Per person flat fee for group tickets (a group is defined as 10 or more tickets issued for the same origin and destination and for the same travel dates).	\$7.00	\$21.00
	Ticket Exchange Fee		