

SPEND CATEGORY

LEGACY OBJECT CODE

Business Cards (SC0293)

Computer Supplies (SC0172)

Copy and Print Paper (SC0174)

Envelopes (SC0294)

Ink/Toner (SC0167)

Letterhead (SC0295)

Mailing Labels (SC0296)

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Supplies - Other Equipment Repair and Maintenance (SC0370)	4430 <u>Repair and Maintenance Supplies – Equipment Other than Autos and Trucks</u> : Items used in minor repairs of equipment, including farm equipment, other than autos, trucks and trailers. (For operating supplies such as gasoline, diesel, oil, and lubrication, use object 4210.)
Electrical Supplies (SC0279) Hand or Power Tools - less than \$1K (SC0280) HVAC and Refrigeration Supplies (SC0180) Lighting Supplies (SC0184) Other MRO Supplies (SC0175) Roofing Supplies (SC0188)	4440 <u>Repair and Maintenance Supplies – Property, Buildings, Grounds, and General Plant</u> : Items used in minor repairs of buildings and land. Examples are paint, plumbing, light bulbs, etc.
Merchandise For Resale (SC0073)	4500 <u>Merchandise for Resale</u> : Purchase of inventory to be kept on hand and subject to requisition by other departments or for resale to students, faculty, staff, and the public.
Damaged/Obsolete Inventory Costs (SC0074)	4550 <u>Damaged/Obsolete Inventory Costs</u>
Inventory Adjustment (SC0075)	4590 <u>Inventory Adjustment</u> : Periodic adjustment (increase/decrease) to reflect actual inventory balance on hand.