



Business Manager Meeting

Accounts Payable & Travel
Updates

Spending Freeze

The Spending Freeze for FY21 will expire June 30, 2021.

There will be no Spending Freeze for FY22.

Note

Renewal LaCarte Cards

We are still holding LaCarte Renewal Cards

Unused Tickets Assistance

Additional assistance by Short's Travel with unused tickets will expire on _____.

Starting July 1, 2021, any employee traveling during this time that has an eligible unused ticket listed must contact Christopherson Business Travel (CBT) directly at 1-800-961-0720 to seek assistance with reissuance of his/her unused ticket.

CBT agent fee will be \$49 (not \$24) since the ticket was not purchased originally with CBT and the processing time will take a little longer for the agent to reissue the ticket.

For questions, please contact Jennifer Driggers at jdrigg@lsu.edu or Patrice Gremillion at pgremill@lsu.edu.

In-state Vehicle Rental Options



The mandate to utilize Enterprise Rental for in-state vehicle rentals will expire on June 30, 2021.

The contract rates will be made available on the Accounts Payable & Travel website once the rates are received.

