



Copier Management Program Updates

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Auxiliary Services



Machine Deployment

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Copier Contact

- as.lsu.edu

Preparing for Deployment

- Departments will need to extract address book and user codes so they can be imported to the new copier.
 - Instructions will be provided to the copier contact on file
- Copier contact training on portal
 - Copier Management will reach out for a scheduled Teams meeting the week before deployment on the new system
 - Access to training materials/demos



What's New?

- Access to a fleet management portal to view device activity
 - One contact per copier
 - Customizable filters
 - Proactively monitored
- Identifying numbers via serial number or DNS name (host name/name on server)
- Copier Management will no longer place service calls to the technician
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Questions/Contact

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