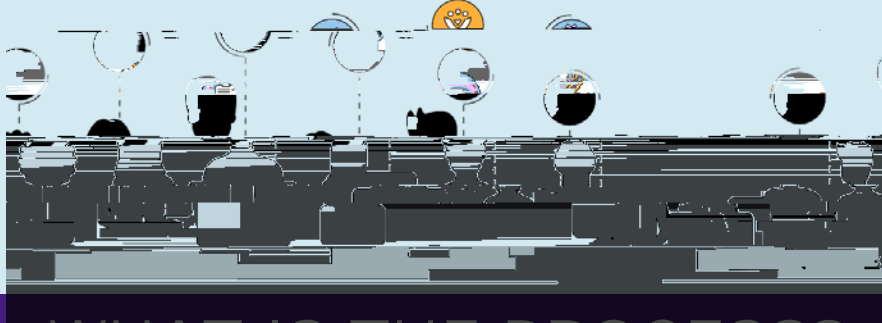




Information Technology Services

SOFTWARE/HARDWARE PURCHASE REQUESTS



WHAT IS THE PROCESS?

1. Go to the Portfolio Management Office (PMO) Website.
2. Click "Start an IT Project" and fill out all relevant information.
3. Be sure to check the "Software/Hardware Purchase Request" checkbox!
4. Click "Submit".
5. Someone from the PMO will reach out to begin the review process.
6. The purchase re-38(7.00y250.002 (c)- /LBodyu3pBDC 0.4 (eg)3 (in -1)]TJ (c)-5 (c)u)-t0 (t3)3 (h (c)