

LSU





... Concur System

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... Travel Arrangers are encouraged to use LaCarte as payment for guests or student airfare bookings

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... Domestic and International Travel Advisors*

- ... Darryl Truelove: 720.200.4118 Darryl.Truelove@cbtravel.com
- 1. Ericka Krzykwa: 801.327.7724 Ericka.Krzykwa@cbtravel.com
- 2.



...Report any CBT issues or concerns

† Jennifer Driggers at jdrigg@lsu.edu

† Patrice Gremillion at pgremill@lsu.edu

...Appreciate your continued support and patience as CB continues work through all issues

‰ Mileage, Reimbursement for Lodging and Meals and Incidentals (M&IE)

‰ Mileage rate increased to \$.625 cents per mile for travel dates 10/1/2022 and after

‰ Lodging and Meals and Incidentals expenses:

‰ GSA rates

‰ Domestic Travel: GSA Rates, except for Alaska, Hawaii, and US Territories

‰ International Travel: U.S. Department of State Rates

‰ To avoid travel reimbursement delays:

‰ Please attach the supporting lodging and M&IE allowance calculations to the expense
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... Spend Authorization Requirement

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