

REQUEST TO MODIFY AN EXISTING AWARD
OFFICE OF SPONSORED PROGRAMS
osp@lsu.edu Phone: 578-2760

Complete the information below, obtain signatures and email a signed pdf to osp@lsu.edu or return original to OSP, 202 Himes Hall

Today's Date:	SPS Proposal # - Trx. #	LSU Award #	Mailing Deadline (if Applicable):
Principal Investigator (PI):		E-mail:	Phone:
Contact (if other than PI):		E-mail:	Phone:
Cost Center:		Sponsor:	
List any additions/ updates to employees who require access to this Award/Grant in Workday (See www.lsu.edu/workday/key_roles.php)			
Grant Financial Analyst(s):		Award Analyst(s):	

A. REQUEST TO MODIFY AN EXISTING AWARD—SPONSOR APPROVAL NEEDED

Attach a request addressed to sponsor for OSP approval of the following modification to an existing award:

<input type="checkbox"/> No-Cost Extension (New End Date: _____) <input type="checkbox"/> Revised Budget <input type="checkbox"/> Change in Scope <input type="checkbox"/> Reduction/disengagement in PI/Co-PI/Senior/Key Personnel Effort <input type="checkbox"/> Change of PI/CoPI/Senior/Key Personnel <input type="checkbox"/> Transfer of an Award <input type="checkbox"/> Termination of an Award	<input type="checkbox"/> Other: <input type="checkbox"/> Request to add subaward <input type="checkbox"/> Pre-award costs greater than 90 days (expanded authorities) <input type="checkbox"/> Pre-award costs not under expanded authorities <input type="checkbox"/> Additional compensation <input type="checkbox"/> Other Request—Specify below: _____
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B. REQUEST TO MODIFY AN EXISTING AWARD—INTERNAL PRIOR APPROVAL (Attach Explanation/Justification)