

Buyer:  Department Contact:			Date:		
				Department:	
Re:	Bid#:	Contract Title:			
	Supplier(s):				
The	referenced ontract/purch	nase oder(s) have no re	emaining enewal opt(e)-e o	f the contract is <b>soluthiidiænotnain</b> ue	: dar
•	The Department	е	-	3	
	n	r	aaaction.	cn	
•	The Department has a continuing need for this contract, best ommends a rebid due to:				
	(If more room is needed, attach justification to requisition in a Microsoft Word document)				
Dep	artment CosCenterMana	ger -	Title	 Date	

Failure to return this form by the aforementioned date with interpreted that you no longer have a need for this contract or may create a lapse in contract coverage for these goods and/or services.