Public Works – as defined in R.S. 38.2211 (A)13, includes any contract for the erection, construction, alteration, improvement, or repair of any public facility or immovable property owned, used, or leased by a public entity. These contracts also include labor and materials.

Supplier Registration – The first step in doing business with LSU is to ensure that you are a registered supplier in LSU's Supplier database. A signed W-9 or W-8 form must be submitted with the application to complete the enrollment process to obtain an LSU Supplier ID. To register as a supplier go to https://lsu.edu/administration/ofa/procurement/supplier registration.php.

In the supplier application, suppliers indicate their preferred payment method. LSU encouragesthe use of electronic payments through Paymode. After becoming an LSUSupplier, the supplier can register for Paymode at https://www.paymode.com/lsu

To update information on an existing supplier record, email the Supplier Help Desk at suppliers@lsu.edu To change the selected payment method, email Accounts Payable & Travel at aptravel@lsu.edu

TITLE 38 CONSTRUCTION CONTRACT THRESHOLD REQUIREMENTS

Direct Appoint Projects

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Estimated	Purchase Order/Contract Requirements
Construction Costs	

ADDITIONAL INFORMATION

Bid Bond – all bids for <u>public bid projects</u> must be accompanied by a bid security in an amount of five percent (5%) of the base bid and all alternates.

The bid security shall be in the form of a certified check or cashier's check drawn on the bank insured by the Federal Deposit Insurance Corporation, or a Bid Bond written by a surety company licensed to do business in Louisiana and signed by the surety's agent or attorney-in-fact. The Bid Bond shall be written on the LSU Bid Bond Form, and the surety for the bond must meet the qualifications stated thereon. The Bid Bond shall include the legal name of the bidder be in favor of Louisiana State University and Agricultural and Mechanical College and shall be accompanied

INSURANCE MINIMUM LIMITS AND REQUIREMENTS

The Contractor shall purchase and maintain without interruption for the duration of work performed for or on behalf of the university and for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Work hereunder by the Contractor, its agents, representatives, employees,or subcontractors. The duration of the contract shall be from the inception of the contract until the date of final payment. Failure to maintain the required insurance shall be a material breach and shall entitle University to all remedies provided for inthe Contract, or by operation of law. The minimum insurance requirements described herein do not in any way limit the contractor/vendors' financial responsibilities as outlined in the agreement's Indemnification requirements. Therefore, the contractor/vendor may opt to have broader coverage and limits to satisfy its financial obligations.

Workers' Compensation

Workers' Compensation insurance shall be in compliance with the laws of the state in which the company is domiciled. Employer's Liability shall be included with a minimum limit of \$1,000,000 per accident/per disease/per employee. If Contractor/vendor is exempt from workers' compensation or fails to provide appropriate coverage, theyeoe f \$otor

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