

Protocol for Development, Approval, Revision Regulations of the Board of Supervisors.

This protocol serves as a metapolicy for the creation of new Permanent Memoranda for the revision or elimination of Permanent Memoranda. The provisions are expressly intended to foster meaningful collaboration, thoughtful consideration, and review and input from all LSU entities.

II. PROCEDURES

A. Standard Processes for Permanent Memoranda

new Permanent Memoranda or revisions to existing Permanent Memoranda should be submitted initially to the Executive Vice President & Provost, who coordinates the Permanent Memoranda processes. Units or groups considering proposals for new or updated policy are encouraged to collaborate with stakeholders early in development of proposals.

b. Content of Proposals:

- i. Proposals for new Permanent Memoranda should include the text of the proposed change and the rationale for the change.
- ii. Proposals for revision to Permanent Memoranda should include an edited version of the existing policy, a summary of the changes, and a rationale explaining why the change is in the best interest of the University.

c. The Executive Vice President & Provost (or their designee) shall outline the

Memoranda will be circulated to The President's Leadership Council (See Article IV. Sec. 5 of the Bylaws of the Board of Supervisors) for consideration and comment. If the proposal is not unanimously supported, the Executive Vice President & Provost shall forward to the President the final proposal and comments about why there is not unanimity.

- d. The President has final authority regarding the ratification and promulgation of Permanent Memoranda. Once approved, the Executive Vice President will notify the chancellors and other administrators and will publish the policy.

2. Rescinding Permanent Memoranda:

- a. Proposals for rescinding Permanent Memoranda require a rationale explaining why the policy is no longer needed. Request for rescindment will follow the review process as outlined in Sec. C0 Tc 0 -1.12 T b. 0 Td (ess)Tj 0 Tc 0 Tw 1.489 (8.1 (i)L1r9