

# PERMANENT MEMORANDUM 24 COUNCIL OF FACULTY ADVISORS

## POLICY DIGEST

Monitoring Unit: L ^ ^ b [ ] i ^ = [ X \ ] g b [ = ^ ^ X b l m  
Initially Issued: May 29, 1997  
Last Revised: September 3, 2009

F «The LSU System Council of Faculty Advisors was created in accordance with a recommendation by the System Council of Chief Academic Officers to serve as a liaison between the LSU System Office and the faculties of the cathe President of th

e LSU System and the LSU Board of Supervisors on matters that they wish to bring before the Council.

F F Membership on the Council shall include one faculty member and one alternate faculty member from each of the following campuses: LSU, UNO, LSUS, LSUE, LSUA, the LSU Health Sciences Center in New Orleans, the LSU Health Sciences Center in Shreveport, the LSU Agricultural Center, and the Pennington Biomedical Research Center Members and alternates shall be elected for two-year terms by the appropriate faculty senate or

es who go on

leave may be replaced, by the faculty governance body, on a temporary basis during their leave.

F F The officers of the Council shall consist of a Chair, a Vice Chair, and a Secretary. The officers will be elected annually by the members of the Council at a meeting scheduled during the month of August.

= «Duties of the Officers: The Chair will preside at the

meeting shall be mailed to the members of the Council no less than seven days before each scheduled meeting.

- V. The Council may form subcommittees as needed to expedite the functioning of the Council and may, in appropriate instances, include persons outside the Council whose special skills or knowledge may be applied to the deliberations of the subcommittee.
- VI. A quorum of the Council shall be five members present and voting. Only regular members shall vote on issues before the Council. Alternate members from a campus may vote in the absence of the regular member. In accordance with Louisiana's Open Meetings Law, proxy voting and mail/fax ballots are prohibited.
- VII. Amendments to this Permanent Memorandum may be proposed in writing by the LSU System President, the Council Chair, or any member of the Council. Amendments may be approved at the next scheduled meeting of the Council by a two-thirds vote of the entire Council present and voting. All amendments must be submitted to the President of the LSU System for final approval.