

PERMANENT MEMORANDUM 34
PROCEDURE FOR REVIEWING DISABILITY RETIREMENT CLAIMS
UNDER THE OPTIONAL RETIREMENT PLAN

POLICY DIGEST

Monitoring Unit: Finance & Administration
Initially Issued: December 8, 1998
Last Revised: December 3, 2002

- I. Eligibility for normal retirement under the Optional Retirement Plan is as follows:
 - A. Participant must have 5 years of service and must be at least 60 years old, or
 - B. Participant must have 20 or more years of service at any age.

- II. Eligibility for disability retirement under the Optional Retirement Plan is as follows:
 - A. Participant must have 5 years of creditable service in the Teacher's Retirement System's Optional Retirement Plan.
 - B. Participant must provide medical evidence that they are totally and permanently disabled and should be retired.

- III. Procedure used to determine disability:
 - A. The employee must submit medical documentation from a physician certifying that the employee is mentally or physically incapacitated and unable to perform their duties, and that the medical condition is likely to be total and permanent. The employee bears all costs

they are enrolled in the Office of Group Benefits Plan, the LSU System will inform the Office of Group Benefits that the employee is eligible to continue their life and medical coverage as a retiree.

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