

# PERMANENT MEMORANDUM 41

## SALARY COST DISTRIBUTION AND CONVERSION OF SALARIES

POLICY DIGEST

Monitoring Unit: B b h Xj ' = \g b h b m n l X n b i h  
Initially Issued: November 1, 1972

In order to make certain refinements in the budgeting processes of the University System and in an effort to properly allocate the cost of instruction, it is necessary that the official University budget and University accounting records properly reflect the cost distribution for all salaries of the faculty and nonacademic staff.

Accordingly, I should like to implement immediately a system-wide procedure that will provide for the allocation of salary costs on the basis of work assignments. For example, if the dean of a college

These methods of salary conversion shall be used except in instances where appreciable changes