x Purchasing and Plan Development Civil and Structural Engineering Process Improvement

Paralegal Effective Communication Contractors License QP

Louisiana State University, Baton Rouge, Louisiana Instructor-August 2009 - Present

Residential Construction

Municipality Interaction

Teach Residential Estimating, Cost Analysis, Materials and Methods, Competition Class and Construction Enterprise. Collaborated on the Homebuilding Education Leadership Program (HELP) Proposal (Awarded). Faculty Advisor-Student NAHB, Faculty Advisor-Student ABC, Co-Faculty Advisor-Construction Student Association, Student Enhancement Committee-CIAC, Facilitate Academic Student Advising each semester. Committee Search Member for Estimating Software Implementation.

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Baton Rouge Community College, Baton Rouge, Louisiana Part-Time Instructor-October 2011 – 2012 %

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Vermilion Consulting, Phoenix, Arizona

Consultant - June 2008 - April 2009

Public Report Composition and Amending. Dealt with Department of Real Estate in conjunction with financial institutions to establish expedited reports. Monitored and walked model and production homes for completeness and quality. Subsequent walk through with site supervisors to follow up on the quality assurance.

Model Supervision – Supervised the final Model Home decorating orientation with designers for a 27 unit Model Home Complex.

Worked directly with financial institutions on floor plan coordination, timelines, scheduling and public report correspondence.

Lennar, Phoenix, Arizona

Director of Architectural Services 1 July 2002 - February 2008

Design Team coordination and Management through all phases of conceptual planning, construction document implementation and design. Municipality interaction through all phases of permitting, plan approval, design review, council meetings, code updating management of all plans and documents, copyright management of all plans and documents. Managed team of 5 Project Managers.

Managed all Architectural budgets.

Buzzsaw Manager and Administrator. Managed all Buzzsaw applications and Purchasing Bid date schedules via coordination with Purchasing Director.

Strategic Community Planning Manager. Managed all aspects of community schedules from Land Acquisition hand over to model home permitting. Managed Home Start process and coordinated with Accounting and Operations. Microsoft Project applications used to document process, durations and outcome.

Tactical Community Planning Manager. Managed Lot Fit process, takedown schedules with Lennar Communities Development; Lennar's Land Acquisition and Development company and Accounting, Model Home Complex design and implementation through model home permitting. Managed Plot Plan process, Value Engineering Team Lead which included all ancillary consultant coordination: Mechanical, Plumbing, Electrical, Fire Sprinkler, Energy Calculation and some new product development implementation. All new Residential Code implementation coordination with consultants and municipalities.

Architectural Rendering management. Managed marketing collateral material rendering process.

Schuler Homes, Phoenix, Arizona Director of Operations 1 March 2000 Louisiana State University – Baton Rouge, Louisiana Louisiana State University – Baton Rouge, Louisiana University of Phoenix – Tempe, Arizona Paralegal Certificate

BS, Construction Management

MBA, MBA-Technology Management