

- Electronically via the website (<http://www.eng.lsu.edu/current/advising/gepCCM>)
- In person by printing the form and delivering to Engineering Student Services

This policy applies only when the grade exclusion request is filed prior to retaking the course  
 CoE Student Services dates for accepting and submitting petitions:

July 29, 2018	August 29, 2018 @ 4:00pm
September 24, 2018	October 24, 2018 @ 4:00pm
December 16, 2018	January 16, 2019 @ 4:00pm
February 13, 2019	March 13, 2019 @ 4:00pm
April 8, 2019	May 8, 2019 @ 4:00pm
June 3, 2019	July 3, 2019 @ 4:00pm

\* The deadline to complete a request for any module is the \_\_\_\_\_

To request implementation of the Grade Exclusion policy:

1. Review policy details that can be found at the following LSU Office of the Registrar website:  
 Policy Details: <https://sites01.lsu.edu/wp/registraroffice/academics/gradeexclusion/>  
 For courses in which 2 F grades were earned, first contact Student Services to appeal for permission to retake the course. LSU College of Engineering, Student Services, phone 225-578-5731

2. For Student Athletes ONLY: Bring your completed Grade Excl/Fntact StET EMC /P 282.17 Tm 0 1 164.18 309.

The University has a Grade Exclusion Policy. Under this policy, students may attempt to improve their undergraduate LSU and cumulative GPAs by repeating a maximum of three courses (up to 12 credit hours) per semester.

By filing this Grade Exclusion Petition, I understand the following statements:

I am (check one):

A STUDENT ENROLLED IN THE COLLEGE OF ENGINEERING

NOT a student enrolled in the College of Engineering. If NOT, you must contact your college of enrollment (UCFY, UCAC, other senior college) to complete a request. This form is only for use by College of Engineering students.

I understand special topics, independent study, and research type courses are not eligible for grade exclusion.

I understand that transfer courses are not eligible for grade exclusion.

I understand that academic programs may opt to exempt certain courses.

I understand that the policy will apply to LSU dual enrollment courses.

I understand that variable credit courses are not eligible for grade exclusion.

I understand that courses offered through the Division of Continuing Education (Online Distance Learning courses) are not eligible for grade exclusion.

I understand that once a petition to exclude a grade has been accepted by Engineering Student Services,

I understand that once a student has earned a degree, the grade exclusion policy cannot be invoked with respect to any course attempted prior to earning the degree.

I understand that many graduate and professional schools include all course attempts when considering

@ \_\_\_\_\_ '08 Exclusion policy.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Phone Number