Detail Appointments Ju	stifications Cost Sharing	Effort Periods		,		Save an	d.Close
	Refresh From Profile	Add Appointment	Rolonw/P		er a Marine and a statistical sector	an a	and the contraction
	Manual	Fortry Months: 12	30.667	E: 31-Dec-2024	, Type:	Calendar	c, _01-lan-2024
nployee		Continue 🔘		Recycle 🔿		End 🔿	
A Academic Health /Tuition	30.667			Annual Inflation		<u>_</u>	
GA.Calendar.Hea	Ith/Tuition.			ind <i>etinggandbasa</i> ri	mmehaninterapte	Annine nese affectives	TY, EARLIN

x Click the Detail tab. The health insurance will appear in the Fringe Benefits column and be prorated based off the effort. Click Save and Close.

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d manual will ignore defined appointments for purposes of calculations.	*Increments marke

x Tuition remission is calculated automatically in the non-Personnel section of the budget.

		PERIOD 1	FIERICID 2	DEBECT CONSILS	CATEGORY	
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¢ E 977 \$ 11 6EA	with white the rest of the first state of the first	in the second			Subtotal Non-Derconnel	¢ 5.927

- x If GA will receive Academic or Summer health insurance:
 - x Since the appointment for a GA comes from workday as Calendar. Hit the Manual override button for the budget periods.

Detail Appointments Justifications	Cost Sharing Effort Periods]		Sa	ve and Close Save	Close
the second se			Person Mont	hs V		ين وي منابع الرام
ROLE NUMBER OF PERSONNEL CALENDA		SALARY			PERIC	
\$0			Total	\$0		\$0
*increments marked.manual will i	Rnote defined appointments for ourge	oses of calculations		well-le en an antantae anta		

x Add 1 as the Number of Personnel, enter the months of effort into either the Academic or Summer column and Manually add salary based on the effort. Click Save.

- x If GA will receive calendar health insurance:
 - x Enter the requested person months in the Calendar appointment. Click Save. You will see salary is prorated to number of months entered.



x Click Appointments tab to select health insurance type. Under Fringe Benefits column, select type GA Calendar Health/Tuition from dropdown. Click Save.

Save and Close (Save

 Click Detail tab and you will see the health insurance amount is in the Fringe Benefits column. This will be prorated by the effort requested. Click Save and Close.

Detail Appointments	Justifications	Cost Sharing	Effort Periods				Save and Close
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\$ 720 \$ 13,292					Total	\$ 12,572	
and the second s					RRCHall Court	a salaulata salamummena	

x Under the Non-Personnel section of the budget, you will see the Tuition Remission amount.

Nm-Personnel Jhidel					Add Bulk Entry
La category	1				CTLCOSTS
	Subtotal Non-Personnel:	\$ 7,093	\$ 7,093	\$ 7,093	\$ 21,280

x If GA will receive academic or summer health insurance:

x Since the Workday appointment is pulled in as calendar for all named Graduate Assistants, you will need to manual override the appointment. Click the manual button for each budget period.

Detail Appointments Justifications Cost Sharing Effort Periods	Sava and Cloca Sava Cloca
osts by Budget Period	Person Months V Sink Carl and Aler Person Months V

x Go to Details tab, enter 0 for the base salary, enter effort as academic or summer and enter requested salary.



 x In Fringe Benefits column, click select fringe benefit scheme and choose the GA Academic Health/Tuition or GA Summer Health/Tuition based on the effort chosen. In the scenario below, we are using the GA Academic. Click Save and Close.

Close Detail, Appendiments Institutionis Cast Sharing; Kilort Périods "	Save and Close Save
Costs by Budget Period	Deron M
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er genesandvand fringe henefits. This is renuited herause annointment data is heine used . 	GA Agademic Health/Tuitton

x Under the Non-Personnel section of the budget, you will see the Tuition Remission amount populated.

	TUITION REMISSION	SHORT FORM	PERIOD 1	PERIOD 2	TOTAL	
Detail	Tuition Romission		\$,950	¢ 950	¢ 1 900	Pergenitum