

Updated 12/12/2024

Proposals must be completed and routed seven (7) business days bec5Hic5.2 9 (ut)ia3.5 (da)-4.

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Employee ID) Set

Step 9: The Budget Detail window will appear for the Graduate Student. Enter number
of personnel, effort months (as calendar, academic or summer) and salary requested.
Note: Calculate the effort and salary based on the total number of personnel for each
role. For example: If there are 2 graduate students on the project, enter 2 in the Number
of Personnel column, cumulative effort and the total salary for both graduate students in
the Salary column. Enter inflation for out years if desired.

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- Step 10: Click the white arrow on the Fringe Benefits column and choose the type of health insurance the student should be on to calculate the correct health insurance fringe benefit:
 - GA Calendar Health/Tuition
 - GA Academic Health/Tuition

• GA Summer Health/Tuition

Tuition remission will populate under Non-Personnel Costs.

Note: If you go back in the record and Update Effort or Salary, you will need to reselect the f ringe for it to re -calculate



• You will now see the institution's portion of the GA Health Insurance in the Fringe Benefits column.

Budget Detail for: TBH	
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\$ 92,001 \$ 6,486 \$ 98,487	Total

- Step 12: Click Save and Close.
- Step 13: Under the Non-Personnel section of the budget, you will see the Tuition Remission amount.

