

GRADUATE COUNCIL MINUTES

February 20, 2014

The Graduate Council met at 8:00 AM in the Graduate School Conference Room.

Absent members were Chance, Fuha, Meng, and Spivey.

Minutes of October 24, 2013 and November 15, 2013

Minutes were read and approved.

Dean's Report

Council Members

Introductions of all present Graduate Council members from various departments in the Sciences and Education were given. The Graduate School is currently in the process of Design.

Graduate Exams to be held on campus

The Physics program had a controversy as to whether or not Applied Physics students should take their graduate exams. A majority of the Medical Physics faculty and graduate students are for exams at Our Lady of the Lake. The department requested general exams for the level 6000s. A decision was made that graduate students should have some exposure to the CSU main campus and graduate exams will be held on campus only. The department chair, Mike Gagliardi, stated that graduate students will be required to attend these exams on campus.

Academic Actions

There seems to be a serious problem with graduate students and academic actions are processed. A graduate student commits suicide and another student has multiple hospitalizations each semester. These are not being handled properly. Graduate School is asking departments to be proactive for students needing assistance. There is a Graduate School staff meeting on the CABE Team and a CABE button on the Graduate School website. Departments should refer students to the Health and Safety, CABE Team, Disability Services if necessary.

Dean's Representatives

The Graduate School continues to have problems finding graduate faculty members willing to serve as the dean's representative. Department Chairs were notified of their faculty who refuse to participate. This did not assist with faculty being willing to participate. The Graduate School is asking if the graduate faculty are willing to participate in serving on the Dean's Representative Committee. Associate Deans suggested serving as the dean's representative should be a rotating procedure in the annual review process.

McKillop recommended that a committee chair, whose student needs a dean's representative, should be required to serve as the dean's representative that same year. Matthews suggested that the dean's representative process may not be clear to the graduate faculty. Ivardo mentioned that the Graduate School should publish who does and does not serve as the dean's representative.

reports. Graduate faculty should also send a representative to the faculty meeting to discuss the report. Day noted his colleagues should be included in the report. It has become very helpful for his college. Kelso advised that the Director of Academic Affairs should submit annually to the department chair before annual reports are due. Matthews expressed that the person serving as the dean's representative should be communicated to the graduate faculty. Current members should be informed of any changes in the department. Day noted that the current dean was surprised this has become an issue. He enjoys serving, discussing other details with colleagues, and comparing and contrasting various issues. Matthews advised that the department should have a representative, which has limited time to respond.

Perkins Diversity Fellowships

Byerly is reviewing nominations for the department. He also notes that there are several unfilled fellowships due to students finishing their degree earlier than anticipated, students who were on leave due to health issues, and the transfer students who were not considered. Matthews noted that there are several unfilled fellowships to deserving students.

Economic Development Assistantships

An Economic Development Assistantship confers contributions directly to the community. The Graduate School supports forty EDA awards. The awards are for \$3,000 per year for graduate or doctoral students. The conference will be in the Union ballroom and each student will present a poster with a faculty panel. Matthews noted that the conference is a great opportunity for the Economic Development Office in Louisiana. Matthews advised that the conference will be held in the Union ballroom.

Academic Affairs Report

SACS

The SACS review team will be on campus March 11-13. On March 12th, the committee will meet with the President, Quality Enhancement Plan committee, and administrative team. Matthews noted that the committee will request to meet with different groups of people, including a few Board of Supervisors members, Academic Affairs, Office of Research and Economic Development, and the main areas of the university. OAA will be the main area. Matthews advised that the committee will be on campus from March 11-13. Matthews advised that the committee will be on campus from March 11-13. Matthews advised that the committee will be on campus from March 11-13. Matthews advised that the committee will be on campus from March 11-13.

Quality Enhancement Plan

LSU Discover is an undergraduate research plan through the Quality Enhancement Plan. It is based on analysis, surveys, and other data. Matthews advised that the plan is based on analysis, surveys, and other data. Matthews advised that the plan is based on analysis, surveys, and other data. Matthews advised that the plan is based on analysis, surveys, and other data. Matthews advised that the plan is based on analysis, surveys, and other data.

The Quality Enhancement Plan will be implemented for the next five years. It will address student and faculty. A proposed amount of money will be available for the next five years to build courses into departments. Matthews advised that the plan is based on analysis, surveys, and other data. Matthews advised that the plan is based on analysis, surveys, and other data. Matthews advised that the plan is based on analysis, surveys, and other data.

Chairs Report

The
college

Executive

Standings

Promotion and Tenure

Grants

Awards

The
Recorded by

Chantelle C.

Chantelle C.