

GRADUATE COUNCIL MINUTES
February 25, 2015

The Graduate Council met at 10:00 AM on 2/25/15 in the room at the University Center (ex officio), Chance, de Quincey, Gates, Jina, Jennie, Jero, Kirk, Marks, Marjorie, Murphy, Nave, Rex, (ex officio), and Taylor. Absent members were Dav, Matthews, Mulcahy, and Sanyal.

Minutes of November 16, 2014

The minutes from November 19, 2014 were accepted to the time allowing.

Dean's Report

The Graduate Council was informed of the work of the dean's office in the past year. The dean is serving as a College of Engineering representative on the Board of Regents and is also representing the College of Engineering and serving as the representative from the College of the Sciences on the Board of Regents. The dean is also representing the College of Science from Chemistry and is representing the College of Science.

Radius. After numerous delays to the new platform, the university has been successful in implementing the new platform. There has been considerable angst among students and faculty about the new platform. Last spring a university committee examined the current system and applications. The Graduate School contract with Hobsons Apply Yourself for all current graduate recruiting contracts. The contract was coming to a term and the university wished to take a new contract on a strategic level. The new platform was chosen and the university wished to use the same platform for the entire university. The bid was accepted by the university and the new platform was used by the campus. Undergraduate admissions was given top priority. The new platform was followed by numerous delays and it took a few more weeks to get the platform up and running. Graduate Admissions is still building out the application process and still has a lot of work to do in the final four months contracted with Hobsons. The Hobsons University platform is now the platform for the Graduate School and individual programs to create materials for the entire management process.

Online Enrollment. In the five years since the first online program was launched, several new online programs will launch this summer. LSU is beginning to phase out of providing the platform with a new platform and looking for alternate solutions.

Declining Graduate Enrollment. Graduate enrollment dropped 12% in 2014. Continuing enrollment dropped 2% in 2015. Combined on-campus and online graduate numbers, we continue to slowly drop.

International Recruiting. LSU has developed a partnership with a company that specializes in marketing, recruiting, and managing international students. The company is currently working with several pilot programs, including master's cohorts in engineering, business, education, and agriculture.

Assigning Duties

Deans and representatives (DR) will be assigned to the first year of enrollment at LSU. Faculty are nominated based on information in the Deans' Representative service database with the DR selected by the dean. This ensures a fair distribution of DR duties among all faculty.

Each semester, the Graduate School will prepare a list of doctoral students. The Graduate School will then match students to DRs based on the DR's research area. The faculty member will have 1 week to accept or decline the assignment. The DR serving on the committee. The Graduate School will then assign the student to the department of the faculty member who has been assigned.

After the Graduate School has supplied the student and department with the DR name, it is the responsibility of the student to inform the remaining members of the examination committee (if there is a committee) of the DR's name. It is the responsibility of the DR to provide the appropriate materials to the DR. The DR must provide the course work information and

the DR must receive a copy of the completed dissertation at least two weeks before the date of the defense. Students should contact the DR at least two weeks before the defense to discuss progress. Students must also provide the necessary information at least two weeks prior to the exam.

When scheduling the general and final examinations, it is the responsibility of the professor to contact all committee members, including the DR. The DR should appear on the exam request. The exam requests must be submitted to the Graduate School three weeks prior to the date for approval of the committee and

When the date for the examination is no longer available, the professor should ensure that another time and place convenient to the entire committee, including the DR, is arranged. The Graduate School must then be notified.

If the person who served as the DR for the general exam is no longer at the university, or is on sabbatical, a memo should accompany the student's exam request indicating the current status of the original DR and that a new DR must be appointed.

Although the DR is not expected to file a report with the Graduate School, any written or verbal, or negative feedback by telephone, letter, or email to the Graduate School is encouraged. However, any member of the committee who has comments or concerns.

Academic Affairs Report

Reeve reported that Academic Affairs is searching for a new named the Associate Vice President for Academic Affairs.

The enrollment for online graduate students was over 300 for this module. Two more MA programs will be added to the online program offered. The programs will be in seven weeks. In addition to six months a year. By the end of the year the estimated enrollment is 500-600 graduate students. The goal is to have one thousand students in 2015. The online activities in 2014. Some of the things that were done with a view to the achievement of several goals. The things are available.

Chairs Report

Commencement is on Friday, May 15th and Council members are asked to look to their college ceremonies.

Routine Business

Old Business

GRE Alternative for the MA in Higher Education and Student Affairs. The school was asked to show two years of Higher Education work and to show MA in Higher Education. The school is currently only a graduate school in growing the enrollment and is currently only a graduate school. Representatives from the school were present and a report was made regarding the situation regarding the GRE. Keiso moved for approval; Euba seconded, motion was carried.

New Business

HRE Comprehensive Exam. The school requested to administer the exam. A case which will be discussed in the ten required courses in place. The school was asked to show two years of work together. Euba seconded, motion was carried.

Graduate Certificate in Analytics and Information Science. The school requested to administer the exam. A case which will be discussed in the ten required courses in place. The school was asked to show two years of work together. Euba seconded, motion was carried.

HRE Concentration. The school requested to administer the exam. A case which will be discussed in the ten required courses in place. The school was asked to show two years of work together. Euba seconded, motion was carried.

Finance Removal of Final Exam. The school requested to administer the exam. A case which will be discussed in the ten required courses in place. The school was asked to show two years of work together. Euba seconded, motion was carried.

Climatology and Climate Change. The school requested to administer the exam. A case which will be discussed in the ten required courses in place. The school was asked to show two years of work together. Euba seconded, motion was carried.

LSU Law School are involved with this graduate certificate. The certificate requires 12 credit hours, twelve hours in two different areas (with a minimum of three modules with a minimum of three modules in each module). The certificate is geared towards professionals needing additional training. The Council decided to table this proposal and request additional information from the law school department.

Master of Science in Construction Management, approved for the MSCM program and allow students three options. The same program will be approved for the online program.

Option 1: Professional – (non-thesis masters 36 credit hours of courses). Several projects are integrated throughout the course (documented), and a comprehensive examination required. This is offered to online students only.

Option 2: Executive – (non-thesis master with project, 33 credit hour courses and 3 credit hour project course for a total of 36 credit hours). This is offered to traditional campus students only.

Option 3: Research – (thesis master with 24 credit hour courses and 12 credit hour thesis for a total of 36 credit hours). This is offered to only traditional campus students only.

Kelso moved to pass, Euba seconded, and the motion was passed.

Graduate Certificate in Applied Statistics was approved for the College of Business and Economics Department requested formal approval for the ABC graduate certificate. The certificate is geared towards students employed with the government who wish to advance their skills in statistics. Courses to complete the certificate. Unice moved to approve, Transie seconded and the motion was passed.

PhD in Biological Engineering. The subcommittee discussed the proposal and will be discussing at a council meeting.

Policy on Certificates: some graduate certificates have been approved, some are in progress, and others will be submitted; therefore, a policy needs to be formed for certificate programs to be similar to the master's degree policies. A clear definition needs to be given to the minimum courses required. The council was asked to send comments to DePaul and will be discussed at a future council meeting.

Executive Session

Standing Committee Reports

Promotion and Tenure Committee: No report.

Graduate Faculty: The subcommittee reviewed 55 graduate faculty for promotion for research or professional affiliate status. Gansie moved to approve, Chanter seconded, 1 abstention, and the motion was passed.

Awards Committee: No report.

The following information is being provided to you for your information only. It is not intended to be used for any other purpose.

Record

Chantelle Collins

Chantelle Collins, Assistant to the Director, is hereby notified that she is the recipient of the following information: