

## **GRADUATE COUNCIL MINUTES**

**April 6, 2016**

The Graduate Council meeting was held on April 6, 2016, at the University Center, Room 101. Chairwoman, Dr. Channe, Dray, the Vice-Chairwoman, Dr. Matthews, the Secretary, Dr. Massé, and the Treasurer, Dr. Euba, were present. Absent members were Dr. Richard Badger, Dr. Matthews (ex-officio), Dr. Harry Kourtellos, and Dr. Nivoy. Absent members were Dr. Richard Badger, Dr. Euba, Dr. Lee (ex-officio), Dr. David Mekhora, and Dr. Monica Massé.

### **Minutes of April 6, 2016**

The minutes from the April 6, 2016 meeting was moved to be approved by Dr. Richard Badger, Dr. Marchand, motion was passed.

### **Dean's Report**

Massé mentioned a few items which required action to think about for the May 15th meeting.

- Dean's Representatives: Channe treated a memorandum with suggested representatives to the Board of Supervisors and the Board of Regents.
- Economic Development Assistant: Several faculty members who currently work for the EDAs have requested feedback from the Board of Regents on their compensation.
- SYKPE: A policy needs to be developed concerning overextending time.
- Final and General Exams: Dr. Massé will meet with the deans of the schools with failed exams.
- Open Enrollment: Dr. Massé will be working on a memo to send to the Board of Regents to discuss the policy he created?

### **Academic Affairs Report**

No report.

### **Chairs Report**

**New Graduate Council Member:** Wes Harrison, Professor in Agricultural Economics, has been added to the Graduate Council. He will audit the Graduate Council meetings during the fall.

**LSU Libraries:** Gina Costello, Associate Dean for Undergraduate Initiatives and Education, presented a report on Copyright Policy and Education. Presented information on Digital Commons. This software was purchased for electronic transfer of dissertations. This is a new program to assist with the process. The purpose is for discoverability. It is a digital repository developed with partnerships across campus. The platform allows for open access to all the material and to be more accessible. The software is used with OVID and Proquest and is part of the Ovid platform. This software is used by over 400 institutions. The software is used for journal articles, books, and journals. It is a peer-reviewed journal and can have space to have peer reviewers, faculty, students, and a conference platform. The program is designed for institutions to share their research.

upgrades, customization, bug-fixing, metrics, and analytics to tailor the system to each user's needs and multiple audiences.

The current ETD system and workflow is transitioning to the new system this summer. The new system has ETD, Graduate School approves, and the ETD is published online. The new system will also include information on the student's advisor, committee members, supervisor, and degree name.

The council asked if published journal articles can be a part of the dissertation and if this was a copyright issue. As long as the publisher or the journal gives approval that the article can be placed as part of the dissertation, there is no copyright issue. There will be a check box on the submission of the ETD. Publishing your own work, process, a box will be available for the checker to see if the document has been published before.

The Graduate School has policies regarding the digitalization of documents. The student's document will be posted and hosted by LSU, but not owned by LSU. The rights to ownership go to the student. Students need to be advised that once the document is published, it is the student's responsibility to document it fully, as it will become a permanent record. The right of the student to withdraw their document is withheld from the student. This process will be overseen by the Graduate Council.

In 2014, ProQuest was purchased to digitalize documents from 1925-2010. Most of the documents have rights to ProQuest to load the documents. About 30% of the documents are owned and ready to be added to Digital Commons. Additional funds are needed to add the remaining documents. The remaining documents that have rights to be added to Digital Commons.

Graduate students can request permission to reprint their thesis or dissertation. Send in the request to the website, the document will be reviewed and the student will receive a response. Permission of the author is required before reprinting. Authors who do not have rights to their thesis or dissertation, resources are available to use other sources.

The student can ask the library to lend access.

Peggy Noon is available to discuss the process of publishing a thesis or dissertation and the rights regarding signing with publishers.

**Andy Maas, Assistant Vice President for Research:** Andy assists with commercializing inventions for the university. Employees sign bylaws for intellectual property rights to the university. LSU releases the rights to the authors for things like dissertations and theses. Technology used for a patent may not be used by the university. If a student is working on something that needs to be reviewed, it is critical for students to work with advisors to be aware of the university's opinion. If you are working on something that needs to be copyrighted or trademarked, for intellectual property, please contact Andy.

**Boyd Adventures of Research:** Boyd mentioned that the first meeting of the year will be held at 2:00PM at the School of Music and invited everyone to attend. She encouraged the members to invite the graduate students to attend. Boyd mentioned that the group will have our annual meeting each semester at 2:00PM on the second Friday of the month.

## Old Business

## New Business

Doctor of Design in Cultural Preservation Program: A motion was made to discuss the request for a Doctor of Design in Cultural Preservation. The Board of Regents approved the Doctor of Musical Arts (DMA). Deana Graduate School of Music proposal. The Board of Regents staff indicated they were asked to support the proposal but to create the program similar to the DMA. A letter from the University of Michigan two years ago, currently the master degree in Cultural preservation program in the country have a Doctor of Design program. This program is unique in that it is interdisciplinary and focuses on how people can employ their skills.

The proposal has four areas of concentration: Information, Chemical Materials in Culture, Environmental Policy, and Cultural Studies. The program would build on the strength of its four universities and combine all disciplines. The Doctor of Design (no graduate degree program) and practicing architects. The program would begin with having the ability to concentrate at the graduate program. Businesses will come up with creative ways to obtain new funds. The program will be open to individuals who have advanced degrees.

Individuals in the public and private sectors may want to complete the program and increase their knowledge. Individuals who are already doing research and want to earn an advanced degree may apply to the program. The degree is expected to cost approximately \$20,000 per year. The low stipend for graduate assistants will not be enough to pay for a living. The Provost recently agreed to allow the college to increase graduate student stipends over the next several years in order to decrease debt by 30%. The college is working to find external funding and let student brilliant idea to increase income. Should the courses be offered in times of convenience (e.g., evenings, weekends, etc.)? The college expects four to six students per year to be admitted. There will be sixteen students in the first year. The program will be held in a studio in opposite students at the beginning. Some courses will be held online when it is taught in person with the students. Additional courses will be developed as needed once the degree is approved. The college will include that the department chairs, faculty bodies, and curriculum committees have input into the program. The program will be reviewed every five years.

Messé will notify the committee members about the program. The program will affect faculty, creating new courses, graduate assistant salaries, justifications will be required to be explained more. The college will work with the Office of Academic Affairs to submit to Academic Affairs. A letter will be submitted to the Board of Regents. The motion was passed with 11 abstentions.

Executive Committee

Staffing Committee

Promotions Committee

Growth Committee

Awards Committee

The meeting was adjourned.

Recorded by:

(Signature)

Chantelle Collier, Asst.