

GRADUATE COUNCIL MINUTES

MAY 11, 2016

Minutes of April 3, 2013

The minutes from the April 6, 2016 meeting were approved by motion.

Dean's Report

Graduate Council Member: Massé thanked Gansle for serving the 2015-2016 Interim Graduate Council Member. She also acknowledged the following whose terms expired in 2016: Day, Fultz, Kehl, Matthews, McKillop, and Spivey.

Dean's Representatives: Chance submitted this proposal to the process of finding out if the dean's representative policy needs to be simplified and more centralized in the role of the graduate faculty members. An alternative, two proposals were submitted. One is to make the representative an internal field member. The other is to have the dean's representative as an external field member. Chance surveyed twenty faculty who have external field members. The dean's representative does little to be an spokesperson for the faculty. One faculty commented that the dean's representative does not serve a purpose outside person from outside the university. A student's research is too difficult. The exam cards could have a check box certifying that a student's research is kosher. It is important for students to know what is right and wrong. If they know what is right and wrong, they will do less things that are wrong with a dean's representative or two internal field members than ever. A faculty member who has doctoral students should be entitled to serve as a dean's representative. A policy should be in place for those graduate faculty members who are not serving as a dean's representative. They should have their graduation cards checked at the end of the semester, departments should set up a date to check the cards found before the exam. Departments are asked to have one or more members from their department represent them.

This will let us see what happens when we change the parameters of our model.

EDA Revisions: Masses and dimensions were revised to reflect the final design. The original drawings were modified to reflect these changes.

1. Prior approved proposals available for review for those wanting to apply for an EDWV that would be with the family member.
 2. Identify the top 30% applicants whose proposals were not approved.

Euba stated that the mandatory committee from the committee for the proposed changes to the Graduate Council does not believe it would be too difficult to include the committee. The council believed that the committee should be asked to review and vote along with the proposal committee. The proposal committee would be asked to meet prior to voting to discuss additional funding and assessment of proposals. Mr. Killingsworth stated that it would be an extra burden on them evaluating the proposal committee's revised and resubmitted proposal. The proposal committee would be asked to meet with the proposal proposer and the committee. The council believed that the proposal committee was pushing a proposal forward without what proposals were approved. Dr. Euba stated that the student committee will have a committee "officer" to take time to vote anyway. There are criteria that the proposal committee must follow. Dr. Euba stated that in the next voting, Euba recommended that the committee can continue to work on a proposal in parallel with the way they did and add provisions in their proposal that the members of the committee can give the committee to vote.

Exams via Skype: Massé discussed with the Associate Deans about exams via Skype. Dr. Euba stated that a committee member may use Skype. The student's committee will determine if approves or not. If it is not the chair, student, or department representative. A committee member or another may be substituted for extraordinary circumstances or by approval by the Graduate School Dean or Associate Dean. The request must be approved at least two weeks prior to the student's final exam. Dr. Euba stated that the Graduate School needs to be consistent with the exceptions. Eudes mentioned that final exams involve intense discussions which is difficult to do through email or post and can be difficult without technology. It could potentially put the dean's representative in a difficult place. Massé stated that the final exam is testing the student and not just the dissertation/document. Dr. Euba disagreed that the request to have the GSR must be approved by the committee chair and the department chair (or director of graduate studies). The student committee must check the technology out to make sure the students are ahead of us in technology. Dr. Euba stated that the department chair should review the power-point and dissertation ahead of the exam.

A proposal will be discussed at a future Graduate Council meeting.

Failed general and similar examinations: Massé mentioned that there is no policy in place for general and final exams. Dr. Euba stated that the student can take the exam again. Dr. Euba suggested that the committee state that the exam was cancelled and never took place. Dr. Euba recommended that the exam rank until the student retakes the exam. Everyone at the exam will witness the student's test. The chair will hold until he/she agrees the student passed. At that point the chair will turn in the exam cards. Other departments require a student to take the exam again. Dr. Euba suggested that the committee decide what constitutes a failure. The council suggested creating a written statement for the committee to sign at the end of the following semester (spring) to take and pass the exam. Dr. Euba suggested that the committee give the committee one week to turn in the paperwork for the student to take the exam again. Once the student takes the exam for the second time, there is no deferred option.

A proposal will be discussed at a future Graduate Council meeting.

Summer Graduate Student Institute: The three week summer will include top graduate students from faculty members. The program will feature the Graduate Entrance Exam for students to take. Mr. Leonard suggested Fix It by Leonard Gassette.

Academic Affairs Report.

The Board of Regents is reviewing graduate and undergraduate degree programs. They are reviewing closely at new proposed programs. The role of the Graduate Council is to review the proposed programs and is charged to look at the purpose, feasibility. The Graduate Council can give a recommendation to the department proposing the program (i.e. recruit students, resources, etc.). This will assist the Board of Regents and Board of Supervisors.

Chairs Report:

Commencement: Tensia recommended numerous changes to the commencement ceremony.

New Chair and Co-Chair of the Graduate Council: Susan Eads was nominated to be chair and Linda Pojman was nominated as the co-chair for the 2016-2017 academic year. Day seconded the nomination and approval. McKillop seconded, and the motion was approved.

Old Business

MLA final exam removal: Mark Boyer was present to discuss removing the final exam for the MIA degree. The proposal was revised since the last time the Graduate Council discussed the council may have any additional requirements to fulfill before the proposal can be approved by the council.

New Business:

Master's students (thesis vs non thesis during graduating semester): Master's students who have submitted graduation paperwork indicating a thesis structure and did not switch to a non thesis status in the semester of graduation. Accordingly, most of student who does not submit graduation paperwork indicating a non thesis track will be allowed to graduate in the semester of graduation.

Kelso motioned to approve, Day seconded, one member abstained, and the motion was voted.

CBS curriculum changes: The department of Biological Sciences proposed to change the Physiology course offering which was renamed and renumbered to CBS 7633 in January, 2015. The changes were implemented in order to expand the timing of the Physiology topics. Part of these changes required dropping CBS 7632 and CBS 7633 would change the sequencing of numbers so that a third course could be added. CBS 7632 was added to become the first in the sequence. CBS 7633 became the second, and CBS 7634 (formerly CBS 7623) became the third.

Kelso moved to approve, Day seconded, one member abstained, and the motion was voted.

Master of Science in Agricultural and Extension Education: Michael Dwyer was present to discuss the proposal. The Human Resource Education and Workforce Development (HRE) graduate degree in AEEE moved to the College of Human Sciences and Education. The original program in Agricultural and Extension Education and Evaluation remains in the College of Agriculture and Environmental Sciences. Approval to establish a master's degree in HRE will be the next item on the agenda. The AEEE area of concentration was previously with HRE and was left in the College of Agriculture. HRE

formally dropped existing students, people employed tento twelve students

Key personnel in each department support their department

Executive Session

Standing Committee Reports

Promotion and Tenure Committee: No report

Graduate Faculty Committee
Chairwoman

Awards Committee

The meeting adjourned at 1:30 p.m.

Respectfully,



Chantelle Collier, Assistant to the Dean

Approved:

