

**GRADUATE COUNCIL MINUTES**

May 11, 2016

The Graduate Council met at 12:30pm in 1234 Times with the following members present: Chance, Day, Eades, Euba, Gansle, Harris, Kelsa, Marchand, Massé, McKillop, and Spivey. Members were Broussard, de Queiroz, and Ortner.

**Minutes of April 3, 2016**

The minutes from the April 6, 2016 meeting were approved as presented.

**Dean's Report**

Graduate Council Member: Massé thanked Gansle for organizing the 2016-2017 Graduate Council year. She also acknowledged the following whose terms expired in 2016: Day, Euba, Kelsa, Marchand, McKillop, and Spivey.

**Dean's Representatives:** Chance introduced a representative. The process needs to be simplified and more central in the role of the graduate faculty member. An alternative proposal is to have the dean's representative help the student. The student could be named in house representative as an external field member. Chance surveys were sent to external field members. The dean's representative does not have to be an expert. Commented that the dean's representative does not serve a purpose. Outside person from outside the university. Student's research is too difficult. The exam cards could have the dean identifying that is kosher. It is important for students that a dean representative is not wrong and less things could go wrong with a dean's representative. Faculty member who has doctoral students should be named to serve as a dean's representative. Policy should be in place for those graduate faculty members not serving as a dean's representative should have their graduate students. End of the semester, departments should send out a list of students found before the exam. Department graduate council members could be representatives.

This will be discussed in graduate council.

**EDA Revisions:** Massé discussed with the dean. Dean's representative. Assistant. This will be discussed in graduate council. was considered a genuine point for full faculty.

1. Prior approved proposals available for review for those wanting to apply for an EDA line would be with the faculty member.
2. Identify the top 30% and the dean's representative whose proposals were not approved.



Academic Affairs Report

The Board of Regents is reviewing graduate and undergraduate degree programs. They are reviewing closely at new proposed programs. The role of the Graduate Council is to review all new proposed programs and is charged to look at the proposal carefully. The Graduate Council reviews questions of the department proposing the program (i.e. recruit students, resources, etc.) This will assist the Board of Regents and Board of Supervisors.

Chairs Report:

Commencement: Gansia reminded everyone that commencement is on May 15.

New Chair and Co-Chair of the Graduate Council: Susan Eades was nominated as the chair and John Pojman was nominated as the co-chair for the 2016-2017 year. The motion was approved by a 6-1 vote. McKillop seconded and the motion was approved.

Old Business

MLA final exam removal: Mark Boyer was present to discuss removing the 500 exam for the MLA degree. The proposal was revised since the last time the Graduate Council discussed it. The council did not have any other business and the meeting adjourned at 10:00 AM. Boyer was present.

New Business

Master's students (thesis vs non-thesis during graduating semester): Master's students who have submitted graduation paperwork indicating a thesis track are not allowed to switch to a non-thesis status in the semester of graduation. Students who start a non-thesis track must submit graduation paperwork indicating a non-thesis track at all times. The motion was approved.

Kelso motion to approve: Motion seconded, one member abstained, and the motion was approved.

CBS curriculum changes: The department of Physiology is offering a third course in the sequence in January, 2015. The changes were implemented in order to expand the program. Physiology requires that all three changes include adopting courses CBS 763 and CBS 764 in order to change the sequencing of numbers so that a third course could be added. CBS 763 was added to become the first in the sequence. CBS 764 is the second in the sequence and CBS 762 became the third and CBS 763 (formerly CBS 762) became the first.

Kelso moved to approve, Day seconded, one member abstained, and the motion was approved.

Master of Science in Agricultural and Extension Education: The Human Resource Education and Workforce Development program was moved to the College of Human Sciences and Education. The new degree program is Agricultural and Extension Education and is a new program in the College of Human Sciences and Education. The motion was approved to establish a master's degree. A new chair in the area of Agricultural and Extension Education was previously with HRE and was left in the College of Agriculture. The

formally dropped  
existing students, people employed  
ten to twelve

Key  
department support

Executive Session

Standing Committee Reports

Promotion and Tenure Committee: No report

Graduate Faculty  
Council for voting

Awards Committee

The meeting adjourned at 5:00 PM

Reviewed by



Chantelle Collier, Assistant to the Dean

Approved by

