

GRADUATE COUNCIL MINUTES

December 1, 2016

The Graduate Council met at 3:00pm in the Memorial Tower Conference Room on the following members present: Marchand, Massé (ex-officio), Quéiroz, Lee (ex-officio), Molan, and Orlier.

Minutes of November 7, 2016

The minutes from the November 7, 2016 meeting were read and approved. A motion was passed.

Dean's Report

The Graduate School budget report was presented. The Graduate School has planned for November 2016 to report.

Academic Affairs Report

No report.

Chairs Report

No report.

Old Business

Failed general and final exam re-take.

Failure of the Masters's General and Final Exam

The written and/or oral exams are major milestones in the graduate program. Once an exam is scheduled, a result must be reported with the Graduate School. The only results that can be reported are P ("Pass"), F ("Fail"), or R ("Retake"). The student must be notified within two weeks of the exam date.

A grade of P indicates that the student has successfully passed the entire exam and does not need to retake any or all of the exam.

A grade of F indicates that the student has failed the entire exam and must be notified to retake or all of the exam. An F results in the student being terminated from the program at the end of the regular semester in which the exam is taken. The committee is required to provide the student feedback on why the exam was failed.

An R indicates that the student has failed one or more parts of the exam. The student must be notified of all of the exam parts that were failed. The committee determines which parts of the exam will be re-taken. The student must be notified of the weaknesses that should be corrected. The committee determines which parts of the exam will be given, but it

must be completed no later than the end of the next regular semester. Final exam dates, dates when theses are defended, and the only grades that can be reported are P or F.

If the student wishes to graduate the semester during which the exam is taken, the student must make sure that the grade report is filed before the Graduate School deadline for graduation.

The student has the right to petition for reconsideration.

Failure of the Master's Thesis or Dissertation

The master's thesis and doctoral dissertation represent the culmination of the graduate program. Although failure is unusual, it can occur even with seemingly well-prepared students. In cases where scheduled, a grade must be filed with the Graduate School in a timely manner. The only grades that can be reported are P ("Pass"), F ("Fail"), or R ("Reschedule"). The grade must be filed with the Graduate School by the scheduled exam date. Failure to turn in a grade report will result in the student being removed from the program.

A grade of P indicates that the student has successfully completed and defended the thesis or dissertation.

A grade of F indicates that the student has not successfully completed or defended the thesis or dissertation. An F results in the student being terminated from the program with a grade of F on the transcript in which the exam is taken. The committee is required to provide the student with a written explanation of why the exam was failed.

A grade of R indicates that the student has not successfully completed or defended the thesis or dissertation and that additional work, which may include a second oral defense, is required and permitted. The committee will provide specific feedback on the remaining requirements. The final thesis or dissertation grade, P or F, filed with the Graduate School by the end of the next regular semester. If the student retakes the exam, the only grades that can be reported are P or F.

It is the responsibility of the student to be aware of the deadlines for graduation in a given semester.

The oral defense and the dissertation are separate requirements. A student can pass the oral defense and fail the dissertation. The student must complete all requirements, including successful oral defense, until the thesis or dissertation has been successfully defended.

The student has the right to petition for reconsideration.

Kelso motioned for approval. Marchand seconded, and the motion was passed.

New Budgets

Environmental Health Concentration in Coastal Environmental Science Vince Johnson was discuss the Environmental Health Concentration in Coastal Environmental Science undergraduate degree program in the School of Environmental and Forestry Sciences. He told CEH is sponsoring students at LSU the whole process and students must have a 3.0 or above GPA in order to enroll in any course work while at the School of Public Health accepts students into their program and the students can transfer back to the LSU A&M campus. The School of Environmental and Forestry Sciences is the program and the LSU Graduate School does not have any plan for those students. The requirements:

Kelso moved to have the Graduate Council Chair submit a letter of support to the Faculty Senate Courses and Curriculum Committee by March and seconded, Amstrong, two motions was passed.

Graduate School Admissions requirements In 1991, the federal government set 20s for international students. So, an international student admitted in 1991 may have TOEFL 1-20 for the student. The University student may be considered for admission if TOEFL score is admitted provisionally. The University will have a TOEFL score of 20 or above and then will be admitted. The Graduate School's portion of the TOEFL score is 20. The TOEFL score is 20 or above and then will be admitted. Graduate School's portion of the TOEFL score is 20. The TOEFL score is 20 or above and then will be admitted. Graduate School's portion of the TOEFL score is 20. The TOEFL score is 20 or above and then will be admitted.

Other Considerations

Applicants who meet the educational requirements are eligible for admission. Admission will be denied if requirements listed in the Catalog are not met. Admission is not automatically granted when the requirements are met. There may be other factors, in the judgment of the university, that may affect admission decisions to the departmental faculty and, with departmental approval, the Dean of the Graduate School. Students failing to meet a requirement of admissions (such as TOEFL score or gpa) may be considered for admission if they have other qualifications (e.g., work experience, research experience) that may offset the requirement.

Kelso motioned to approve, 2-3 votes in favor of the motion and the motion was passed.

Graduate Certificate in Archival Studies A proposal was submitted by the Department of History and Anthropology to be trained in archival studies for the purpose of an archival studies certificate. This graduate certificate will be awarded to students who complete the requirements for this certificate. The proposal was approved by the Graduate Council and the motion was passed.

Clinical Psychology revision of general exam The Department of Psychology proposed to change the general exam for the clinical students. The general exam is research based and will be oral based. The exam is written and oral. The purpose of the changes is to focus on clinical problems and to increase the clinical base and more focus on research. The motion was passed.

