

GRADUATE COUNCIL MINUTES April 4, 2017

The Graduate Council met at 9:30 on Monday, April 3, 2017, in the Graduate Council Room with the following members present: Adams, Cai, Charney, Fides, Fry, Galt, Koo, Lawrence, Pappas, Pappas, Perry (ex-officio), Page, Perry and Pojma. Minutes were read and approved. Lockridge, Marchand, Mogan, Orner and Porter.

Minutes of February 20, 2017 and March 7, 2017.

The minutes from the February 20, 2017 and March 7, 2017 meetings were reviewed and approved by Adams, Perry, second by Charney, and the motion was passed.

Dean's Report

Graduate School website: Wasse encouraged Graduate Council members to visit the website for updates on policies that were revised or created by the school.

TOEFL Changes: The new regulations made by the university added in the Generalizing Executive cannot be transferred down to the school. Students cannot receive a VISA.

Graduate Student Health Insurance: A committee was formed to review health insurance options are available for international students. Wasse and Lee are members of this committee.

Online Committee: The committee will discuss policies and procedures for online students. The policies and procedures will be similar to those on campus students. An email format was sent to the Graduate Council to approve two changes for online students.

- The last day to add courses has been changed to the 14th class day for on campus students.
- Online students have been allowed to add courses before having to apply to the Graduate School.

Academic Bankruptcy: The Graduate Council approved the school's new Academic Bankruptcy for graduate students. The Registrar Office will have to create a graduate level policy that must go before the Adm. (Admission, Retention, and Withdrawal) Committee for approval.

- Students who have been dropped from LSU because of a graduate-level GPA of 3.0, and who have then not attended LSU for a period of three calendar years may declare academic bankruptcy and re-enroll at the university. Under this policy all graduate level work taken at an earlier date is eliminated from participation of the student's record. Such work will remain on the student's school records and transcripts, and can be considered by the department in the re-admission process, but will not be used in the computation of the graduate grade point average.

Students qualifying for
their academic department.

Plant Pathology course changes: The Graduate Council approved via email ballot the department's request to change the number of required hours from 35-36 to 36-37 credit hours.

Budget: The legislature is in session. There will be raises for faculty, staff, and graduate students. There is no information to report regarding the budget.

Academic Affairs Report

No report.

Chairs Report

No report.

Old Business

New Business

GSA Broadcast Email Proposal: A recent meeting of Vice President A. Robinson's Broadcasting Review Committee presented a proposal for the Graduate School to use broadcast emails. The officers of the GSA are elected by graduate students. The GSA officers represent graduate students from across campus to the Graduate School. The GSA officers serve on various committees across campus for input to the Student Government. The GSA officers report directly to graduate students. The Graduate School can no longer broadcast emails to graduate students. The GSA is working with the Graduate School to create a policy for broadcast emails. Currently, the policy is one email a month, which may not be enough. Sometimes the email contains too much information and would be better to be sent in separate emails. The GSA however, may need more flexibility. Since the GSA officers are elected by graduate students, they need more feedback is not going directly back to the GSA officers. The GSA officers receive graduate student feedback from opt in only. An area of concern is that the GSA officers are not able to represent the interests of all graduate students to include on the list. The broadcast email would allow all graduate students to be added since there is no limit and no one could opt out. The proposal also presents a security issue. The Dean of the Graduate School's Office of Information Technology would have access to send broadcast emails. Currently, the GSA does use social media, however, graduate students have to opt in to receive information from social media sites.

Strategic Communication: Graduate School would lose the right to use broadcast emails. At that time all emails would have to go through Strategic Communications.

The criteria and stipulations would be as follows:

The following protocol and procedure is proposed to the Graduate School as a mechanism for

allowing the GSA email address (~~gsa@su.edu~~) to be used for any purpose, and to be added to the Broadcast list (~~broadcast-all-grad-students@su.edu~~).

1. The password, and access to, the GSA email address (~~gsa@su.edu~~ or its successors) shall be known only to the President of the GSA.
2. The GSA's use of the Broadcast list shall be limited to the following: Sending Broadcast Emails (~~http://www.su.edu/grad-school~~).
3. The GSA will be allowed to send a maximum of one email per week, and emails not sent or scheduled to be sent that week, the opportunity to send is lost.
4. The GSA will submit to the Graduate School any and all email communications with a one week's notice, with a request for a particular date for distribution.
 - a. If the content of the email requires approval from a faculty academic/administrative member, the GSA will provide such approval with the submission, or shall obtain it at the request of the Graduate School.
 - b. If an approval is not received, the email can no longer be sent during its scheduled week, and the GSA must obtain approval for the message in the following week, and schedule any other messages accordingly, based on the availability/timeliness of the subject matter.
5. The Graduate School, upon receipt and confirmation of the email's contents, shall designate the date and time for the email to be sent, and email it to the Broadcast list on the designated day, for the time specified. The Graduate School is not responsible for the email's delivery, and is not responsible for any damage or loss given to senders or recipients.
6. The misuse of the Broadcast list, including, but not limited to, sending of an email without approval, or sending an email on a date not specified, are grounds for the immediate revocation of GSA's Broadcast list privileges.
7. The Office of the Dean of the Graduate School, as the owner of the Broadcast list address (~~broadcast-all-grad-students@su.edu~~), reserves the authority to determine which email addresses may be added to the Broadcast list, and may revoke the GSA's Broadcast list privileges at any time for any reason.

Massé agreed to increase the number of broadcast emails sent monthly on behalf of the GSA, and will encourage communication and use what is it does. The Graduate School approved the proposal, and will continue to monitor the broadcast email program, and will be required to develop a policy on access, Pojman records, and the motion was passed.

Biological and Agricultural Engineering PhD: David Constant, Department Head, and Cristina Sabliov, Department Graduate Advisor.

Agricultural Engineering, the level of degree was approved by the Board of Regents and the Graduate Supervisors in June 2007. The responsibility for the program was transferred to the Department of

Engineering, in the last two departmental program reviews, it was recommended that the department have a doctoral degree program. Currently students may obtain a Master of Science degree, and a PhD in Agricultural Engineering, and a PhD in Biological and Agricultural Engineering.

Engineering Science doctoral degree is outdated for this program. The Biological and Agricultural Engineering doctoral degree will require less course hours and time to research in time. The focus of the breadth of study with the faculty in this department can be broad. The focus areas include genetics, biotechnological, biomechanical, biochemical, biomedical, agricultural, and environmental engineering in order to continue the growth of the program in important areas. This is a new way to earn a degree. This is important to compete with peers. The degree will require 42 credit hours and 12 in-class hours of dissertation research.

Kelso moved to approve, Chance seconded, and the motion was passed.

Doctor of Design removal of GRE requirement: Alanica Taylor, Dean of Student Affairs, and Lake Douglas, presented the proposal. The Doctor of Design was approved by the Graduate Council last year. The proposal is requesting to remove the GRE requirement for this degree. Currently, there are 12 students interested in this degree. The potential of students enrolling will increase and will not return in school after many years in the workforce. Some are in the military and are returning to a portfolio of what they have done in the workforce and are prepared to go back to the workforce with knowledge learned from this program. This is a new way to earn a degree; therefore, a dissertation is not required for this degree, but a final project is required. Removing the GRE requirement will make this program more attractive to students. The GRE requirement is not necessary for this program. Students who have recently earned a GRE degree do not need to take the GRE. The GRE is not required for MFA programs. The GRE is not required for MFA programs and MFA programs do not require the GRE. Doctor of Design programs are not common. The Carnegie Mellon Doctor of Design degree recommends the GRE, but does not require the GRE.

Kelso moved to approve, Chance seconded, and the motion was passed.

Graduate School Awards: Lane reported on the following awards:

Dissertation Academic Year Fellowship: Lane sent an email to Graduate Council members to ask for volunteers to review the Dissertation Academic Year Fellowship nominations. There were fewer nominations than in the fall semester. Next year there will be only one competition. Offers will be made in the spring if someone graduates and funds are available. The original application pool will be used for spring entries and likely will be completed by the end of the year.

National and international individual fellowship: These awards will provide awards to assist students on fellowships with tuition and out-of-state fees to help bridge the gap.

Huel Perkins: Extra Huel Perkins fellowships were awarded this year and are a significant contribution to the Graduate School.

SREB: The Graduate School was awarded 4 SREB (Board of Regents) Fellowships. Generally, we will go out for nominations for this award with a quick turnaround.

Executive Session

State

Document

Grade

Awards Committee

The meeting adjourned

Records

C. Collins

Chantelle Collins

Chantelle Collins, Assistant to the Dean