

GRADUATE COUNCIL MINUTES

April 24, 2017 (12:00pm)

Memorial Tower Conference Room

The Graduate Council met at 12:00pm in the Memorial Tower Conference Room with the following members present: Chance, De Queiroz, Frick, Gal, Gansle, Lane (ex-officio), Lindau, Mace, Masse (ex-officio), Moran, Orner, Page, Parry, and Poirier. Josep Linares was absent. Lesley Kelsso, Kelso, Lockridge, and Porter.

Minutes of April 4, 2017

The minutes from the April 4, 2017 meeting were moved to a separate meeting by Andrea Segredo, and the motion was passed.

Dean's Report

Graduate Council Membership: A motion was made that the council for the next year and a replacement will be recommended by the Dean in the following categories whose terms are expiring are Chance and Orner whose colleges were recommended.

Ad Hoc Graduate Council Members: A motion was made that the Ad Hoc Graduate Council members discussed in the fall.

Master Plan: Over time, the Graduate School will acquire additional space.

Strategic Plan: The Strategic Plan has long-term goals and plans are being made for 2020.

Budget: Masse had no news to report for the budget since the legislature was still in session.

Online Policy

Student Health Insurance Committee: Masse and Lane are serving as the Student Health Insurance Committee.

Policy and Procedure Changes: The Graduate Council has approved 20 policy and procedure changes. Academic Affairs has approved 20 CS changes for next year.

Academic Affairs Report

No report

Chair's Report

Chair mentioned the need for the new Academic Chair Council. The Council will be a ballot once a co-chair has been nominated and agrees to serve.

Old Business

Dean's Representative Policy: The committee consisted of members of the dean's representative policy. The committee will help encourage more faculty to serve as the dean's representative. The Frequently-Asked Questions (FAQ) committee will include information on the role and responsibilities of the dean's representative and to clear up any misperceptions that may have regarding the dean's representative.

Chance mentioned that the way to encourage more faculty to serve as dean's representative is aligned to the faculty member's discipline. He also wants to be sure that the dean's representative role is included in faculty members' annual reports. The dean's representative role is included in the Faculty 360 annual reports. Lane mentioned that the dean's representative role is a responsibility as part of being a member of the graduate faculty. The dean's representative role is an oversight to do something if faculty members are not doing it.

Chance mentioned that it may be appropriate to give graduate students the right to assist in nominating their own dean's representatives. The school's representative needs to be a graduate student. Lane mentioned that the graduate student should feel comfortable with the dean's representative. The graduate student may want to serve as a dean's representative. Lane mentioned that the graduate student should ask the committee chair to recommend a faculty member for the School for approval. Lane noted that it is the graduate student's responsibility to the dean's representative. Lane mentioned that the dean's representative should be a graduate faculty member. Lane mentioned that the dean's representative should be a committee member.

Chance suggested that the FAQ's need to include that a committee chair can recommend a dean's representative for a particular graduate student. Lane mentioned that the dean's representative should be a graduate faculty member. Lane mentioned that the dean's representative should be a committee member. Lane mentioned that the dean's representative should be a graduate faculty member. Lane mentioned that the dean's representative should be a committee member.

New Business

Council: Jinx Broussard agreed to serve as the chair of the Finance Committee for 2018-19. An email ballot was issued to confirm this. "yes, none oppose" and two more confirmed.

Executive Session: Standing Committee Reports

Promotion and Tenure Committee: The committee will have a meeting on Monday, 11/20/18 at 10:00 AM in Gansle. The committee will review cases for junior, assistant professor to associate professor, and associate professor to full professor. There were no irregular cases. The committee receives a spreadsheet and the files to cast votes. The committee will only vote on the cases that the voting was not in agreement or that the vote would mean the faculty member was being denied. The committee members can vote on the cases at the meeting. The committee will report back to the council at the meeting. The committee will report back to the council at the meeting.

Graduate Faculty Committee: Mac... graduate faculty... council via email ballot.

Awards Committee: Lane thanked those who reviewed the applications for the Dissertation Academic Year... applicant pool will be... graduate students who indicate a desire to teach in the future... the past year at... Graduate School staff members... the council to use Infoready. Infoready is getting better and the company is taking suggestions on how to improve the software. A... applications... Lane indicated that... voting. Marc... understand the proposals. Lane recommended that the awards committee review the proposals for... future voting.

The meeting adjourned at 1:20.

