



Position Description: Faculty In Residence (FIR)

The Faculty in Residence (FIR) are live-in LSU faculty members who are invested in directly



Administration (30%)

- Prepare a welcome letter or video to all incoming students in the assigned area.
- Attend one Residence Education staff meeting per month as directed by the department.
- Manage an assigned Purchasing Card, completing expense reports through appropriate processes.
- Properly track all programming efforts in the designated departmental software system.
- Meet with all of the Residence Life Coordinators from the assigned area twice a semester to provide updates on student interaction and assist with the programming for the community.
- Attend bi-weekly meetings with the Director of Residence Life and Education.
- Be available to serve as a member on specific taskforces and/or work groups with the Department of Residential Life.
- Provide an End of the Year report regarding Faculty-in-Residence goals and accomplishments.

Departmental Responsibilities (10%):

- Implement and guide programs that support the overall mission, vision and values of the department.
- Serve as a role model for all students and staff at Louisiana State University.

Remuneration:

- The faculty member will be provided a two-bedroom apartment, which includes basic cable, utilities, internet, and domestic phone service. In addition, the apartment will have a separate furnished living space within the apartment in which the faculty is encouraged to have programs with students. The faculty member will have to comply with all of the current policies for live-in staff members.
- A Commuter Meal Plan with Paw Points each semester (fall/spring) will be provided to the faculty member.
- Two parking permits for reserved spaces near the assigned on-campus apartment provided.
- The Department of Residential Life allows full-time live-in professional staff to keep one (1) pet in the apartment after completing all of the requirements for the Pet Policy.
- An office will be provided in the residential community that you are assigned. You will be provided with a desk, filing cabinet, chair, computer, printer, and technology support.

EEO Statement:

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