

Department of Communication Studies
ANNUAL EVALUATION FOR GRADUATE STUDENTS

INSTRUCTIONS

7 K L V I R U P L V W R E H F R P S O H W H G U H Y L H Z H G D Q G V L J Q H G E \ V

PART ONE L V W R E H F R P S O H W H G D Q G V L J Q H G E \ W K H V W X G H Q W Z
O D W H U W K D Q W K H O D V W) U L G D \ L Q - D Q X D U \ \$ F X U U H Q W & 9 D
Z L W K W K H D G Y L V R U V K R X O G D F F R P S D Q \ W K H I R U P

PART TWO L V W R E H F R P S O H W H G E \ W K H P D L Q D G Y L V R U Z K R W K H
student's ARC. S/he may ~~at~~ D Q \ F R P P H Q W V V K H Z R X O G O L N H V L J Q D Q G
Z L W K W K H V W X G H Q W D V N L Q U W R T Z R L V, I R D Q K H F U R P E U Q D M M X I U P H R Q H
student's work unsatisfactory, that member may call a meeting of the ARC to discuss the student's progress
2 W K H U Z L V H V L J Q D W X U H V R I W W K H F R B P D L J U M H I P H Q M P E Z L U W K L W Q I G H L F
P X V W V X E P L W W K H I R U P W R W K H V X G G H V L Q R F O D R U H R I W K D Q X D W H H

Failure to submit the form on time will result in the revocation of the student's assistantship.

PART ONE

Student's name:

Area(s) of concentration:

Degree sought:

Semester you entered the program:

Current funding – e.g., assistantship, fellowship, self-employed, other:

Would you like to be considered for an assistantship for next year?

Name of your main advisor:

Name of the other CMST faculty member on your ARC:

What other professional development or service work beyond that directly related to the completion of your degree did you complete- e.g., conference papers and presentations, articles submitted or published, public performances, grant proposals submitted or funded, committee work, departmental activities, community service?

If you are a graduate teaching assistant, please describe your duties and provide the name of your course supervisor.

Was there anything that happened during the year that affected your progress toward your degree, your professional development, or your teaching that you feel the evaluation committee should know about?

Your signature:

Date:

Please attach a current CV to this form and any CMST 8000 or 9000 research agreements and turn it in to your advisor no later than the last Friday in January.

PART TWO WR EH FRPSOHWHG E\ WKH PDLQ DG YLVRU

Has the student made satisfactory progress toward the completion of his or her degree? Please elaborate. If improvement is suggested, what could the student do in the coming year to make better progress?

Were the student's professional activities or service satisfactory? If improvement is recommended, what could the student do in the coming year to enhance his or her professional development or better meet service expectations?

If the student was a Graduate Teaching Assistant, was his or her performance of the required duties satisfactory? (As necessary, please consult with the student's course supervisor.) If improvement is suggested in this area, what could the student do in the coming year?

Please evaluate the student's overall progress. If the student is currently funded, does she or he warrant continued funding? If the student is not currently funded, should she or he be awarded funding?

Signature of Advisor/Major Professor:

Date:

Signature of Committee Member:

Date:

Signature of Student:

Date:

Please turn in the completed form to the Director of Graduate Studies by the first Friday in February.