



## INSTRUCTIONS FOR PROMOTION/TENURE REVIEW REQUEST

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\*For Department/College use.

Please keep all pages of the Promotion/Tenure Review form together and attach biographical data behind p. 9 of the form.

\*Ensure all necessary signatures have been obtained on p. 9.

Submit one original form with:

- All corresponding memos
- Every Dean Advisory Committee Recommendation Letter

### CHECKLIST FOR PROMOTION/TENURE RECOMMENDATION

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|  | <ol style="list-style-type: none"><li>1. Confirm the faculty member's name is at the top of pages 1-3 and 6-9.</li></ol> |
|  | <ol style="list-style-type: none"><li>2. Verify accurate</li></ol>   |

C.V. AND SUPPORTING DOCUMENTATION FOR PS-36-T AND PS-36-NT

1. Documentation

These records must be submitted with the LSU Promotion/Tenure Review Request form in the order listed through appropriate review channels. Each item should

1.2.5.3 N

