



## Course Policies

**Academic Integrity:** Academic integrity is of paramount importance and evidence of plagiarism or cheating will result in a referral to the office of the dean.

**Late Submissions: I do not accept late work** . Please make arrangements to turn in your work on time.

**Electronic Devices:** All electronic devices, including laptops, are prohibited. If you have a disability that necessitates the use of an electronic device, please let me know.

**Attendance:** Attendance will be taken every class period. This is a discussion based course and requires regular attendance. I understand that things come up; you are allowed to miss 2 classes without a penalty. Any additional absences will result in 1 point reduction in your total course grade per absence. Missing 6 class meetings (beyond the allowable 2) will automatically result in a failing grade for the course. Think of this as a statutory requirement. Having a respectable excuse will not negate this policy.

**Free Passes on Weekly Assignments:** You get **2** free passes on your weekly reflection assignments (See below under: *Weekly Reflection Assignments*). I encourage you to use these "free passes" conservatively or not use them at all. Given this policy, no late work will be accepted under any circumstances. You cannot use up your free passes and later miss an assignment due to an emergency. It is your responsibility to save the passes for emergencies. If you do not use your free passes, I will simply drop your lowest two grades on weekly assignments.

**Grades:** Grades will be allocated according to the following schedule.

Score	Grade	Score	Grade	Score	Grade	Score	Grade
97-100	A+	87-89	B+	77-79	C+	67-69	D+
94-96	A	83-86	B	73-76	C	63-66	D
90-93	A-	80-82	B-	70-72	C-	60-62	D-
						< 60	F

**Special Needs:** Any student with a documented disability needing academic adjustments is requested to speak with the Disability Services and with me, as early in the semester as possible. All discussions will remain confidential. Please contact the Disability Services at 115 Johnston Hall, (225) 578-5919.

## Requirements and Evaluation

### Weekly Reflection Assignments 5 points each, 50 points total

On Tuesday of each week (with few exceptions), students are required to submit a one page (minimum of 400 words) reflection paper discussing the readings that were assigned for that week. Weeks

that do not require a reflection assignment are clearly marked in the syllabus. Please note that this should not be merely a summary of the readings, but a reflection piece. This reflection paper is due at the start of class and must be submitted in hard copy. If you cannot make it to class in person, you can submit the paper to me by e.mail. The e.mail must arrive before the start of the class meeting. In cases when no class is held on a Tuesday, the reflection assignments are due on Thursday (See under *Reading and Assignment Schedule*). A sample completed assignment is posted on Moodle. We will discuss these assignments in more detail at the start of the semester.

### **Participation - 25 points**

This is a discussion based course and as such requires active participation on your part. I will make a concerted effort to call on all students, but it is your responsibility to be engaged and participate in the discussion. Participation makes up (intentionally) a large portion of your total grade. Throughout the semester I will update staer f/456(st76ater-383)-366(fni.d76ater-3-331(Mo)-287o)-2ghouta