

Integrative Learning Core Policies and Procedures Manual

Approved 03-11-2022
Rev. 10-04-2022
integrative learning in preparation for high competence and functionality in post-baccalaureate contexts. Developing the proficiencies within courses across the ILC curriculum will be a synthesis of information in higher level courses.

The fundamental idea of the

The ILC Policies and Procedures Manual was developed by the Faculty Senate ILC Committee to assist departments, faculty, and staff in the administration of ILC courses.

I. Policy on Course Frequency

- Any existing course eligible for general education credit must have been offered at least once over the previous two academic years.
 - A new course, never been offered, must be approved by the Courses & Curricula committee prior to submitting an ILC course proposal.
- For an existing course that has not been taught over the previous two academic years, the course coordinator must submit a justification in a separate word document when submitting an ILC course proposal. Justification procedure: 1) explain why the course has not been offered at least once in two academic years and 2) provide a plan to increase frequency of the course being offered.
- The course coordinator for any approved ILC course not offered in a given academic year must provide to the FSILC committee for review and approval both an explanation of why the course has not been taught and a plan to increase the frequency of the course being offered. After two years of not being offered, the course will be reviewed by the committee and may be dropped from the ILC program.
- Each September the FSILC committee will review all approved ILC courses offered/not offered in the previous academic year, along with enrollment numbers.

II. Policy on Assessment Process

- All ILC courses must follow their approved ILC course proposal and assessment process.
- Changes to the proficiency aligned

- A course coordinator who wants to change the approved selected dimension(s) of the aligned proficiency or change the instrument (direct measure) used to assess the dimension(s) must complete the [ILC Assessment Process Change Form](#).

