

SUMMARY

In compliance with the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), LSU ensures that all instructional faculty (full-time, part-time, and teaching assistants) have met the established standards to teach based on the content and the level of each credit-bearing course assigned as an Instructor of Record (IoR). If the prospective IoR is qualified to teach based on credentials other than academic degree(s) or if the academic credential is not in direct alignment with the course(s), the Alternative Credential process via Workday must be completed for review and approval prior to assignment of the course(s).

LSU ALTERNATIVE CREDENTIALING: IM1LIN EMC 4Att8TØMC OF RECTØPPMC Ø PMC OESS

This form and supporting documentation must be submitted to the Office of Academic Affairs and the Graduate School for review prior to Instructor of Record (IoR) assignment for the following scenarios:

9. Enter the Academic School/Department.
10. Course Information: You may list up to eight (8) courses for consideration.
11. Please provide the effective semester code (SSCCYY: 1S2022, 1L2023) for teaching.
12. Indicate if the course will be for Graduate-Level Credit. If Yes, the request will route to the Graduate School for approval once submitted.
 - a. Provide details regarding the course: course rubric, course number, course title, and a brief description.

13. After completing details for the course(s), select the basis of your request.
 - a. If requesting due to 18 Graduate Credit Hours Earned in the teaching discipline, please enter a justification supporting this request.
 - i. For a GTA that has earned a graduate degree in the teaching discipline, list the academic degree(s).
 - ii. For all other classifications, the specific courses totaling 18 graduate credit hours must be entered into the Faculty Credentials Application and approved. It is not necessary to enter the earned credits in this form.
 - b. If requesting due to related professional licenses/certifications, please enter a justification supporting this request including any relevant Licensures/Certifications (Name, License #, and State Issued, if applicable).
 - c. If requesting due to professional, work-related experience in the teaching discipline, please enter a justification supporting this request and indicate the professional, work-related experience that clearly documents the qualifications to teach the course(s). Include additional detail and supporting evidence, as needed. Please attach a current resume/CV at the bottom of this form.
 - d. If requesting based upon research, scholarship, or other (c)-(f) (s)-(e) (ed) (0.00000912 0 (r) (ned)