
The Louisiana State University (LSU) seeks to provide experiential learning opportunities at public, non-profit, and business agencies (Partners) that enhance the cultivation of ethical, proficient, and engaged graduate students in all graduate-level disciplines through the Public Service Assistantship (PSA) program. The PSA program is housed in the Strategic Initiatives of the Graduate School (SIGS). The PSA program fosters LSU's commitment to academic excellence, enriching individual lives, lifelong learning, and making a difference on a local, national, and global front. The PSA program identifies Partners to support graduate students interested in gaining tangible experience and exposure to a specific career, company, or industry.

The program serves as a training opportunity, as outlined by an agreement signed by LSU and the Partners, to offer a graduate student at the master's and/or doctoral level practical experiences in their field of study. The PSA program establishes that the graduate student supported by the program have their primary appointment in their studies and, therefore, it requires a high level of collaboration to execute successful PSA experiences. Furthermore, the PSA program works closely with the advising faculty members and the Partner supervisor to offer the highest level of professional and academic development for the participating graduate student.

DATE: _____

SPONSORED PROGRAMS NUMBER: _____

STUDENT NAME: _____

(Please Print)

This agreement between the Board of Supervisors of Louisiana State University and Agricultural and Mechanical College (subsequently referred to as LSU) and <<Company/Organization Name>> (subsequently referred to as Partner) is entered into for the following purposes:

1. Supporting a Student Professional Service Assistantship in the Graduate School at Louisiana State University.
2. Providing the Partner with the professional service of a graduate student at Louisiana State University where the graduate student will be conducting a research Project or providing the professional service as outlined in Appendix A.

1. Provide a qualified graduate student to serve as Student Professional Service Assistant that is satisfactory to the Partner.
2. Provide normal faculty assistance to the Student Professional Service Assistant consistent with the academic and Partner needs.
3. Coordinate efforts of Student Professional Service Assistant within the Department and the Partner to maximize benefits to both Student Professional Service Assistant and Partner.

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3. Repay LSU any tuition support if you should discontinue your assistantship before the termination date or withdraw from LSU. The Student Professional Service Assistant will become responsible for payment of full tuition at the resident rate, whichever is applicable. Any debt owed to LSU, including, but not limited to, unearned salary/benefits/reimbursements,

Each party agrees to be responsible for its own wrongful or negligent acts or omissions, or those of its officers, agents, or employees to the full extent required by law.

No modification or amendment of this Agreement shall be valid unless made by an instrument in writing signed by LSU and Partner.

DATE: _____

STUDENT PROFESSIONAL SERVICE ASSISTANT: _____

Signature

PROJECT DIRECTOR: _____

Partner NAME:

(Please Print or Type)

Partner ADDRESS:

E-MAIL ADDRESS:

*(Please list the **variety** of job tasks to be performed and details for each task)*

Intern Salary - \$2,556 a month (\$23,000 total for a 9-month academic appointment)

Tuition Remission (38%) - \$8,740

F&A Costs: Varies depending on Sponsor and Project Type

Stipend	Tuition Remission	Sponsor	Project Type	Rate	F&A	Total Costs
\$23,000	\$8,740	Federal / For Profit/Other	Research	50%	\$11,500	\$43,240
\$23,000	\$8,740		Instruction	49%	\$11,270	\$43,010
\$23,000	\$8,740		Public Service			

written consent.

A party receiving confidential information (the “ ”) shall limit disclosure of the Confidential Information to those of its officers, directors, or employees whom Recipient considers necessary to complete the assessment or to engage in discussions, consultations or negotiations concerning the Confidential Information, and whom agree to abide by the obligations under this Agreement.

A Recipient shall, for a period of three (3) years from the date of initial disclosure of Confidential Information, maintain the Confidential Information so disclosed as confidential and refrain from disclosing it to others.

The time period of disclosure of information to Recipient under this Agreement shall expire 18 months from the effective date, regardless of when the document was fully signed. The obligations of non-disclosure and non-use shall survive in accordance with the time period set forth in Paragraph 5 above.

Such Confidential Information shall be disclosed in writing or other tangible form and marked as “Confidential”, or if disclosed orally, shall be identified in writing or other tangible form and marked “Confidential” within thirty (30) days of disclosure and a copy of the information thus marked is delivered to the receiving party.

No obligation of confidentiality shall exist as to such proprietary and confidential information and material that: at the time of receipt is public knowledge, or after receipt becomes public knowledge through no act or omission of Recipient; was known to Recipient as evidenced by written records prior to the disclosure; is received from a third party who did not, directly or indirectly, obtain the information or material from the disclosing party; is independently developed by Recipient as evidenced by written records, or is required to be disclosed by a court or government agency, provided that the disclosing party is given reasonable notice and opportunity to contest the required disclosure.

Any and all proprietary written materials or other information in tangible form, including all copies thereof, received by Recipient shall, upon request, be immediately returned to the disclosing party.

In the event that a Recipient or any of its officers, directors, or employees breach the obligation of confidentiality contained herein, they will be liable to the disclosing party, not only for damages arising out of such breach, but also for reasonable attorney's fees and reasonable costs incurred in enforcing the obligations of this Agreement.

All Confidential Information is provided “AS IS”, without warranty or guarantee of any kind as to its accuracy, completeness, operability, fitness for a particular purpose, or any other warranty, express or implied. Neither party shall be liable to the other for any damages, loss, expense or claim of loss arising from use or reliance on the Confidential Information of the other.

It is understood that no patent license or other license is granted to a Recipient by this Agreement, and that the disclosure of proprietary and confidential information and materials shall not result in any obligation to grant the Recipient any rights in the subject matter disclosed.

This Agreement shall be construed according to the laws of the State of Louisiana.

This Agreement is not a joint research agreement under the CREATE Act and neither Party shall use this

This Agreement is not final until signed by all individuals indicated below. In the event an agreement is later negotiated with LSU concerning the disclosed subject matter or any other subject matter, Partner understands that the agreement will not be final, and will not be binding on either party, until reduced to writing and signed by both: (1) an individual authorized to sign on behalf of Partner, and (2) an authorized LSU official.

Signature

Associate Vice President for Research
Office of Innovation & Technology
Commercialization

Date

Signature

Date

While not party to the Agreement, undersigned has read and understands his/her obligations as an LSU employee to abide by the terms herein:

Student Professional Service Assistant

Date

Project Director

Date