

Louisiana State University

INTERIOR & EXTERIOR ROOM SIGNAGE GUIDELINES

1 INTERIOR SIGNAGE

1.1 General

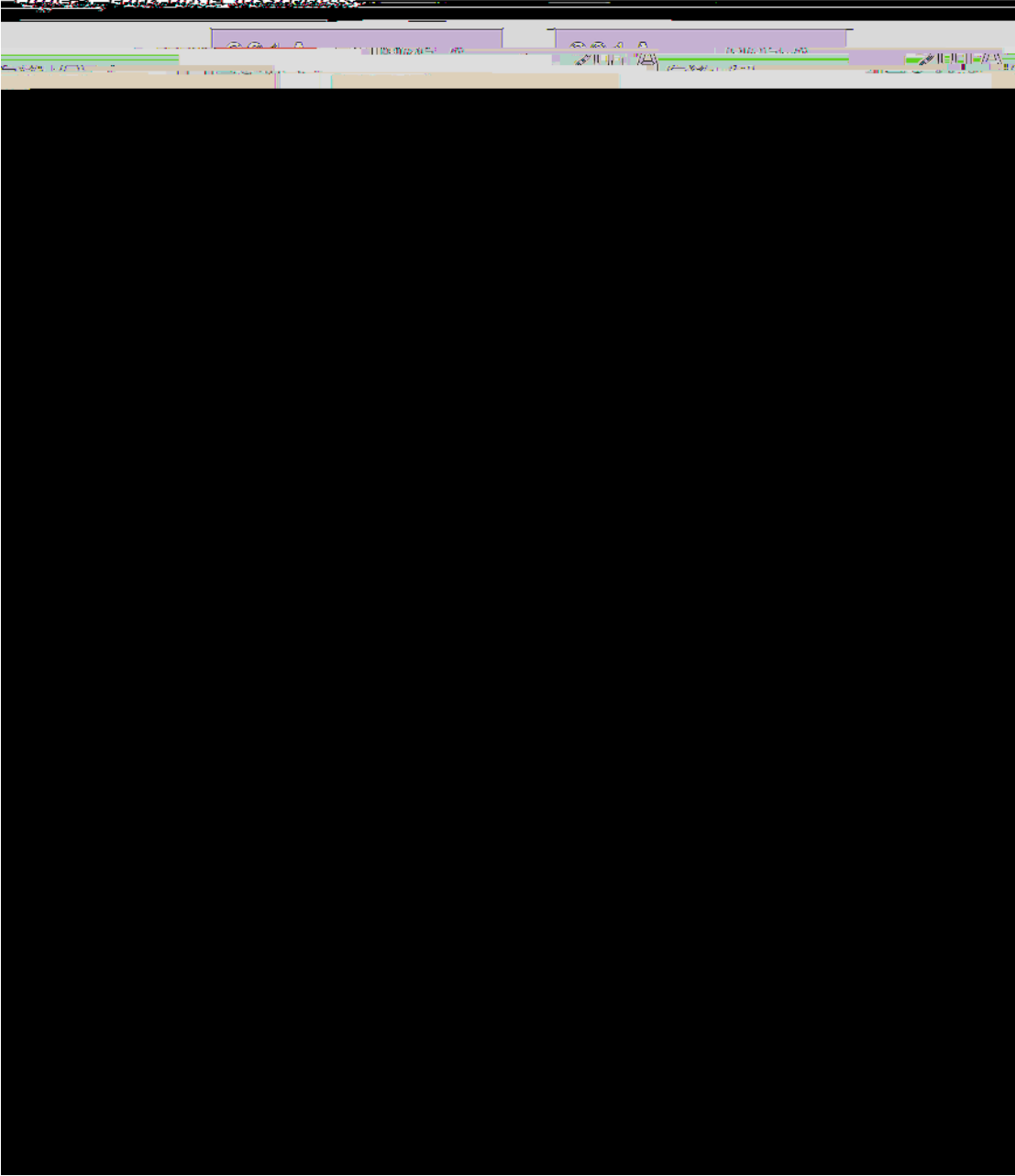
- 1.1.1 Louisiana State University (LSU) interior signage standards are intended to provide guidance to establish a consistent signage system that offers flexibility and uniformity for any campus building.
 - 1.1.2 The intent of this document is to provide signage that complies with all applicable provisions of the 2004 Americans with Disabilities Act Accessibility Guidelines (ADAAG), the 2010 Americans with Disabilities Act (ADA), National Fire Protection Agency (NFPA) codes and regulations and to fulfill the requirements of all regulatory agencies holding jurisdiction of life safety codes, ADA requirements and applicable building codes. All rooms/spaces that need identification by code and rooms/spaces requested by LSU will adhere to this standard.
 - 1.1.3 The guidelines for LSU room numbering are very specific. Refer to LSU Room Numbering Guidelines
 - 1.1.4 Upon completion of their review, the designer will submit the packet to PDC for review prior to ordering signage product. PDC's review in no way alleviates the designer from the responsibility of accuracy of information and complying with current code regulations.
 - 1.1.5 A physical sign sample submittal must be provided to and approved by PDC prior to sign fabrication.
 - 1.1.6 The enclosed guidelines are applicable for general academic buildings. For Athletics or Residential Life buildings, consult with PDC Interiors Group for more information on sign styles.
- 1.2 Pictogram shall have a 6-inch (150 mm) field height, width can vary. LSU typically uses a 3½" height for (P)- (y8e)-3.19

1.4 Interior Sign Types

1.4.1 Summary

TYPE A & A1 - Room Identification Signs (6" W x 6" H)

~~Offices, Labs and Classrooms~~



1.4.2 Type A - Room Identification Signs with Paper Insert (6" W x 6" H)

COMPONENT	DETAILS
Application	Room Identification for Offices, Conference Rooms, Classrooms, Labs and other non-permanent rooms. 9 reW33ha1A3 (s) 1.0420049-9.(43144-.587 749 g114.3 (o).7 (e)-6 (r)-nl

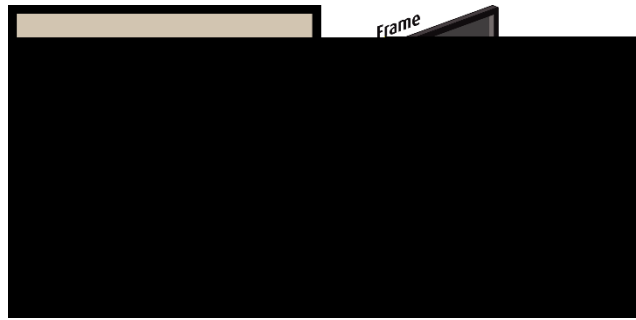
1.4.3 Type A1 – Offices and Classrooms Room Identification Signs with Acrylic Insert 6" W x 6" H

COMPONENT	DETAILS
Application	Room Identification for Offices, Conference Rooms, Classrooms, Labs and other non-permanent room functions in unconditioned spaces
Frame	Black acrylic, square corner and edge detail, non-glare matte finish
ADA Insert	Photopolymer Acrylic Insert, to be painted to match SW 7512 Pavilion Beige, color sample to be approved by PDC prior to fabrication
Room Number	5/8" H raised photopolymer lettering to be integral to ADA Insert, left justified on top left corner of ADA Insert, font to be Helvetica Neue Medium, color to be black, matte finish, to be ADA compliant; applied lettering is not acceptable
Room Name	5/8" H raised photopolymer lettering to be integral to ADA Insert, font to be Helvetica Neue Medium, color to be black, matte finish, to be ADA compliant; applied lettering is not acceptable
Rule Line	1/8" H raised photopolymer rule line to be integral to ADA Insert, located on lower edge of ADA Band, color to be black, matte finish; applied rule line is not acceptable
Room Label Text	5/8" font, black; Integral, centered; per 2010 ADA standards for tactile text & character size
Braille	Photopolymer braille to be integral to ADA Insert, located 3/8" below room number and 3/8" below room name, color to match ADA band, to be ADA compliant; applied braille is not acceptable

Frame Mounting Double-sided 3M VHB tape (or equivalent with prior approval from PDC);

1.4.4 Type B – Room Identification Sign with Acrylic Insert—

1.4.5 TYPE C – Exit Sign with Acrylic Insert— (6" W x 6" H)

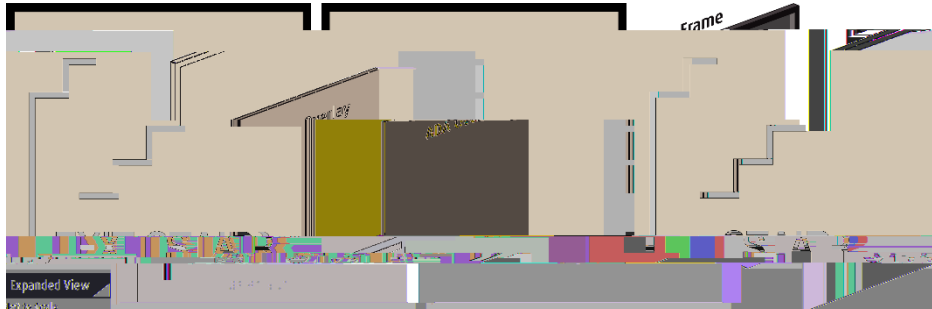


COMPONENT	DETAILS
Application	Identification for exit doors that directly exit the building
Frame	Black acrylic, square corner and edge detail, non-glare matte finish
ADA Insert	Photopolymer Acrylic Insert, to be painted to match SW 7512 Pavilion Beige, color sample to be approved by PDC prior to fabrication
Text	1 1/2" H raised photopolymer lettering to be integral to ADA Insert, font to be Helvetica Neue Medium, color to be black, matte finish, to be ADA & NFPA compliant; applied lettering is not
Braille	Photopolymer braille to be integral to ADA Insert, located 3/8" below text, color to match ADA band, to be ADA compliant; applied braille is not acceptable
Frame Mounting	Double-sided 3M VHB tape (or equivalent with prior approval from PDC); frame should be prepared for screw mounting
Warranty	All room signs shall carry a one-year adhesion warranty

1.4.6 TYPE D – Restroom Identification Sign with Pictogram— (8" W x 8" H)

COMPONENT	DETAILS
Application	Room Identification for Restrooms
Frame	Black acrylic, square corner and edge detail, non-glare matte finish
ADA Insert	Photopolymer Acrylic Insert, to be painted to match SW 7512 Pavilion Beige, color sample to be approved by PDC prior to fabrication
Room Number	1/2" H flat-printed lettering, left justified on top left corner of ADA Insert, font to be Helvetica Neue Medium, color to be black, matte finish

1.4.7 Type E – Stair Identification Sign with Pictogram— (8" W x 8" H)



COMPONENT	DETAILS
Application	Identification for Stairs and Exit Stairs
Frame	Black acrylic, square corner and edge detail, non-glare matte finish
ADA Insert	Photopolymer Acrylic Insert, to be painted to match SW 7512 Pavilion Beige, color sample to be approved by PDC prior to fabrication
Pictograms	4" H raised photopolymer pictogram to be integral to ADA Insert, color to be black, matte finish, to be ADA compliant; applied pictogram is not acceptable
Room Name	5/8" H raised photopolymer lettering to be integral to ADA Insert, font to be Helvetica Neue Medium, color to be black, matte finish, to be ADA compliant; applied lettering is not acceptable
Braille	Photopolymer braille to be integral to ADA Insert, located 3/8" below room name only, color to match ADA band, to be ADA compliant; applied braille is not acceptable
Frame Mounting	Double-sided 3M VHB tape (or equivalent with prior approval from PDC); frame should be prepared for screw mounting
Warranty	All room signs shall carry a one-year adhesion warranty

1.4.8 Type F – Informational Sign with Pictogram – (8" W x 8" H)

COMPONENT	DETAILS
Application	Informational Sign
Frame	Black acrylic, square corner and edge detail, non-glare matte finish
ADA Insert	Acrylic Insert, to be painted to match SW 7512 Pavilion Beige, color sample to be approved by PDC prior to fabrication
Pictograms	3"H flat-printed pictogram, center justified on ADA Insert, color to be black, matte finish, to be ADA comp

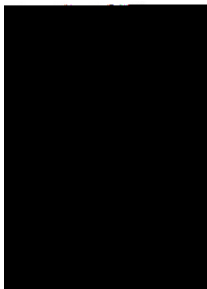
2 EXTERIOR SIGNAGE

2.1 General

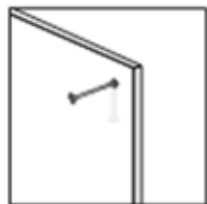
- 2.1.1 Exterior signage standards are intended to provide guidance to establish a consistent signage system that offers flexibility and uniformity for any campus building.
- 2.1.2 The LSU Campus Wayfinding Signage Guidelines, found at the LSU Planning Design and Construction website, (<https://lsu.edu/pdc/>), establishes standards for design, programming, implementation, and upkeep of all permanent exterior signs on the LSU main campus, as well as guidelines for appropriate use of temporary event-based exterior signs.
- 2.1.3 The Wayfinding Signage Guidelines standards must be adhered to promote a consistent and easily navigable environment for members of the campus community and campus guests. Non-conforming or non-approved signs will be subject to immediate removal.
- 2.1.4 Maintenance of campus sign systems is the responsibility of the Office of Facility Services. All proposals or requests for installation of exterior signs on campus, including regulatory and safety related signs, should be addressed to the PDC office and are subject to its approval.
- 2.1.5 Updates, replacement, or new sign orders will be coordinated with the PDC Office. Large sign orders will be vetted by PDC before implementation. These orders may be issued as contract documents for bidding by commercial sign fabricators. This process requires collaboration with the PDC office to prepare a full bid package, which will reference the Louisiana State University Campus Wayfinding Signage Guidelines and sets explicit requirements for shop drawings, sample submittal, and performance specifications.

2.2 Installation

- 2.2.1 All signs are to be installed per applicable code and plans should indicate specific direction on mounting heights and placement on walls
- 2.2.2 All new construction shall follow ADA standards for sign placement
- 2.2.3 Mounting Methods
 - 2.2.3.1 Smooth Surfaces (Glass, Metal, etc.) – preferred attachment method is double –sided 3MVHB tape with silicone adhesive



- 2.2.3.2 Rough Surfaces (Concrete, Brick, etc.) – preferred attachment method is screw mounted



Screw Mount

2.2.3.3 Signs are to be mounted flush to wall surface

2.2.3.4 2

2.3.6 Type EXT2 – Exterior Stair Identification Sign with Pictogram (6" W x 6"H)

COMPONENT	DETAILS
Application	Identification for Stairs with exterior entrances
Frame	Exterior-grade metal frame, square corner and edge detail, color to be black, non-glare matte finish

ADA Insert