



POLICY STATEMENT ACADEMIC HONORIFICS: CHAIRS, PROFESSORSHIPS, LECTURESHIPS, & AWARDS

POLICY DIGEST

Monitoring Unit: L ^ ^ b [] i ^] g b X \ = ^ ^ X b l m
Initially Issued: May 28, 2001

I. PURPOSE

To describe honorifics by which faculty and others may be recognized for academic abilities or accomplishments. Academic honorifics include chairs, professorships, lectureships and awards.

II. DEFINITIONS

Additional Compensation. Compensation above the employee's base salary paid by LSU from any source. Additional compensation is earned for performing specific duties/services in addition to previously assigned duties.

Award. Usually a onetime cash amount, but sometimes merchandise or a permanent increase in base salary given to employees selected in accordance with previously defined criteria and procedures. Note: Except for the fact that graduate assistants are eligible for two of the awards described in Appendix 2, this policy is not applicable to student awards.

Base Salary. Permanent, ongoing compensation paid to a faculty member for services rendered over a 12-month period for faculty employed on fiscal pay basis, or over a 9 month period for faculty employed on academic pay basis.

Chair. A faculty position typically supported by an endowment of at least \$1 million or by a similar level of annual University funding. Monetary considerations associated with chairs may include salary support for the holder or funds to be spent on activities supporting the chair. Note: References to chairs in this policy pertain to honorifics termed "chair" unless

Endowed Honorific. A chair, professorship, lectureship or award supported by income from an endowment fund.

Faculty. As defined by the ByLaws and Regulations of the LSU Board of Supervisors, individuals appointed full-time at the rank of instructor and above, including those holding joint appointments with other campuses.

Full-time. 100% effort constitutes fulltime; any appointment less than 100% effort is considered part-time for the purposes of this policy statement.

Honorific. Chairs, professorships, lectureships and awards may be referred to generically in this policy as "honorifics."

Lectureship. An invitation carrying a substantial honorarium for a scholar of note to publicly deliver one or more lectures.

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4. Support may be provided in the form of summer salary (*Support in the form of summer salary is charged to object code 1060.) for chair or professorship-related activity performed during the summer months by holders appointed on academic year (9-month) pay basis. Retirement contributions must be made on summer salary.
5. Support may be provided in the form of a salary supplement (*Support in the form of a salary supplement is charged to object code 1090.) from funds provided by Recognized Support Organizations for chair or professorship holders appointed for a limited period and who are not assigned specific additional duties associated with appointment to the chair or professorship. Retirement contributions cannot be made on these salary supplements because the amount is not permanent, nor is it for specific services rendered.
6. Support may be provided in the form of a support fund (The object code to which expenditures from a support fund are charged depends upon how the funds are used.) to be used for expenditures supportive of the purpose of the chair or professorship, such as travel, equipment, and salaries for assistants.
7. Lectureships: The value to the recipient of a lectureship is established by approved donor terms and conditions or the value determined by the donor.

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5. The Office of Finance and Administrative Services then transfers the state matching funds to the LSU Foundation to be managed jointly with the private contributions already on deposit with the LSU Foundation in accordance with the Funds Management Agreement duly executed between the LSU Board of Supervisors and the LSU Foundation.
6. The Office of Finance and Administrative Services is responsible for adherence to the annual reporting requirements established by the Board of Regents for chairs and professorships for which state matching funds were received.

D. Filling Chairs and Professorships:

1. Chairs: Chair positions for which matching funds have been provided by the Board of Regents through the Board of Regents Support Fund must be filled competitively through a national search utilizing a selection committee. At a minimum, the selection committee must include an individual who is external to the campus and who is a recognized expert/scholar in the general field of the chair, but who is not affiliated with the private donor or the Board of Regents. Procedures for filling other chairs must be submitted through appropriate administrative channels for approval by the Executive Vice Chancellor and Provost. The appointment of an individual to a chair requires approval by the LSU System President through appropriate administrative channels.
2. Professorships: Procedures for filling professorships must be submitted for approval through appropriate administrative channels to the Executive Vice Chancellor and Provost. The appointment of an individual to a professorship requires approval by the LSU System President through appropriate administrative channels. See Appendix 1 for a profile of the university-wide professorships.

V. AWARDS

Eligibility criteria and selection procedures for all awards are subject to approval by the Executive Vice Chancellor and Provost. Awards are to be made in accordance with those procedures and subsequently reported to the LSU Board of Supervisors.

Information regarding nomination procedures and due dates for major faculty awards is distributed by the unit responsible for coordinating the nomination and selection processes for the various awards. This information is generally distributed early in the fall semester with nomination packets due at the beginning of the spring semester. See Appendix 2 for a profile of major university-wide awards. Note that recipients of university-wide awards are not eligible to receive the same award more than once.

Whether or not recipients of awards restricted to a particular department or college are eligible to repeatedly receive the same award is dependent upon the eligibility criteria associated with that particular award.

VI. LECTURESHIPS

Lectureships shall be awarded in accordance with University and state regulations governing personal services contracts. Procedures for processing personal services contracts are established and monitored by the Purchasing Office.

VII.SOURCE

PS-7, Revision 3: University Faculty Awards; ~~PS~~7, Revision 0: Chairs, Designated Professorships, Lectureships, and Prizes; ~~PS~~1, Revision 0: Establishing Endowed Chairs; Regulations of the Board of Supervisors, Section ~~2~~4.

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4. governmental organizations and foundations;and

The Alumni Professorship is an honorific title awarded in recognition of a tenured full professor who has a reputation for excellence in instruction.

Request for Nominations. The call for nominations is issued by the Office of Academic Affairs, after notification from the LSU Alumni Association or the LSU Foundation that funds are available for an Alumni Professorship.

Eligibility. The nominations shall be limited to tenured faculty at the rank of full professor whose teaching load is normative for his/her rank and discipline. Boyd Professors shall not be eligible for consideration. Foundation Professors and occupants of named chairs or professorships may be nominated for consideration for Alumni Professorships with the understanding that the chair or professorship must be forfeited if the Alumni Professorship is accepted.

Criteria. An individual nominated for an Alumni Professorship shall possess the following attributes:

1. a reputation for excellence in instruction, especially in undergraduate teaching;
2. a record of active and continuing interest and participation in areas of professor/student relations;
3. dedication to his/her academic field; and
4. outstanding professional relationships with other faculty and staff members.

Nomination Procedures. Nominations may be initiated by individual faculty members, department chair/heads, deans, or directors. All nominations must be channeled through the nominee's department chair/head. The department chair/head will forward to the dean or director all nominations of faculty members from the department, with comments pertaining to the nominations. Deans/Directors will review the nominations, provide comments and forward them to the Office of Academic Affairs.

Selection Procedures. Nominations will be reviewed by a special committee appointed by the Chair of the Division of Instructional Support and Development Advisory Council. The Committee's recommendations shall be submitted to the Executive Vice Chancellor and Provost, who will review the nominations with the Executive Committee of the LSU

Alumni Association or LSU Foundation prior to submission of recommendations to the Chancellor, the President and the LSU Board of Supervisors. Final appointment of an individual to an Alumni Professorship shall be made by the Board of Supervisors.

Monetary Consideration. Faculty named to Alumni Professorships receive a base salary increase of \$5,000 and a \$2,500 per year academic support fund.*

Term. Appointment as an Alumni Professor is ongoing unless the holder chooses to accept another named professorship or chair. An Alumni Professor who accepts another named professorship or chair automatically forfeits the Alumni Professorship and the associated academic support fund.

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This award recognizes faculty who have demonstrated superior teaching skills in undergraduate courses. It consists of a \$1,750 one-time cash award.*

Request for Nominations. Office of Academic Affairs.

Eligibility. Any full-time faculty member who teaches undergraduate courses and has not previously received the award.

Criteria. Demonstration of superior teaching skills in undergraduate courses over a period of several years.

Nomination Procedure. Nominations may be initiated by individual faculty members, department chair/heads, deans or directors. All nominations, with supporting data, must be channeled through the nominee's department chair/head. The department chair/head will forward to the dean or director all nominations of faculty members from the department, with comments pertaining to the nominations. Deans/directors will review the nominations and forward them to the Office of Academic Affairs.

Selection Procedure. Nominations will be reviewed by a special committee appointed by the Chair of the Centers for Excellence in Learning and Teaching Advisory Council. The committee's recommendations shall be submitted to the Executive Vice Chancellor and Pmmendation

LSU Alumni Association Teaching Assistant Award

This award recognizes outstanding teaching ability and service to students on the part of a teaching assistant. The award consists of a \$250 onetime cash award.*

Request for Nominations. University College.

Eligibility. Any graduate teaching assistant who has not previously received the award.

Criteria. Nominees should have a record of excellence in teaching; genuine interest in students; outstanding relationships with other teaching assistants, faculty, and staff; and demonstrated leadership in promoting better instructional programs.

Nomination Procedure. Nominations may be initiated by individual teaching assistants, faculty members, department chair/heads, and staff members. The nominations should be submitted to the dean of the University College, who will forward them to the selection committee.

Selection procedure: Nominations are reviewed and a selection made by a committee composed of the presidents of the LSU chapters of Alpha Lambda Delta, Phi Eta Sigma, Mortar Board, Omicron Delta Kappa, and Phi Kappa Phi; an academic representative from the Student Government Association; and an Alumni Professor selected by the Dean of University College.

LSU Distinguished Faculty Awards

These 10 awards recognize faculty with sustained records of excellence in teaching or research or service or any combination of the three. Recipients receive a \$1,000 increase in base salary.*

Request for Nominations. Office of Academic Affairs.

Eligibility. Any full-time faculty member who has not previously received the award.

Criteria. A distinguished record of teaching, research, and/or service.

Nomination Procedure. Nominations may be initiated by individual faculty members, department chair/heads, deans, or directors. All nominations, with supporting data, must be channeled through the nominee's department chair/head. The department chair/head will forward to the dean or director all nominations of faculty members from the department, with comments pertaining to the nominations. Deans/directors will review the nominations, and forward them to the Office of Academic Affairs.

Selection Procedure. Nominations will be reviewed by a special committee appointed by the Chair of the Centers for Excellence in Learning and Teaching Advisory Council.

The committee's recommendations shall be submitted to the Executive Vice Chancellor and Provost for final decision.

LSU Foundation Distinguished Faculty Teaching Award

This award recognizes superior graduate-level teaching and related activities. It consists of a \$1,500 one-time cash award.*

Request for Nominations. Office of Academic Affairs.

Eligibility. Any full-time faculty member who teaches graduate courses and who has not previously received the award. (b) (3) ->B(e)8c

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Criteria. Demonstration of distinguished teaching over a period of several years.

Nomination Procedure. Nomination of one faculty member per year - 17.9 - w

Phi Kappa Phi/LSU Alumni Association
Non-tenured Faculty Award

LSU's Phi Kappa Phi chapter each year presents a \$1,000 one-time cash award* to a non-tenured faculty member in each of the following three areas: (1) Natural/Physical Sciences;

