



POLICY STATEMENT 123 PERSONNEL

Monitoring Unit: Information Technology Services
Initially Issued: July 21, 2023

PURPOSE

As an institution of higher education, the Louisiana State University A&M Baton Rouge Campus (“University” or “LSUAM”) is charged with maintaining systems and data for administrative, academic, and research purposes. These assets are critical to the mission of the University, and it is imperative that a formalized personnel policy related to IT Security is utilized by the University to mitigate risks.

Asset – A resource, process, product, information infrastructure, or system that, if compromised, could significantly affect its integrity, availability, confidentiality, or other characteristics. This includes full-time and part-time employees, including student employees and contract employees.

User – Any individual or entity that utilizes an asset. A user includes any individual or entity that uses an application, information system, network, etc.

POLICY STATEMENT

- A. Security responsibilities in Job Descriptions
 - 1. Job descriptions must include security responsibilities.
 - 2. LSUAM must ensure that all employees have appropriate employment

B. Employee Lifecycle

1. LSUAM must define