

POLICY STATEMENT 125

IT ASSET MANAGEMENT

Monitoring Unit: Information Technology Services
Initially Issued: July 21, 2023

PURPOSE

As an institution of higher education, the Louisiana State University A&M Baton Rouge Campus (“University” or “LSUAM”) is charged with maintaining systems and data for

POLICY STATEMENT

- A. IT Asset Classification
 - 1. All IT assets under the purview of LSUAM must be assigned a classification level based on the classification of the data which is stored, processed, accessed, and/or handled on the IT Asset.
- B. IT Asset Inventory Management
 - 1. LSUAM shall develop and implement processes and procedures, and where applicable procure and/or implement tools for inventory management.
- C. Configuration Management
 - 1. LSUAM shall develop and implement processes, procedures, and where applicable procure and/or implement tools for maintaining a record of baseline configuration of IT assets.
 - 2. LSUAM shall develop and implement processes and procedures for change control processes that effectively manage changes to IT assets.
- D. Asset Provisioning and Deprovisioning
 - 1. LSUAM shall develop and implement processes and procedures for asset acquisition, provisioning, deprovisioning, and reallocation.

STANDARDS

- A. The IT asset classification standards are outlined in Standard PS-125-ST-1.
- B. The IT asset inventory management standards are outlined in Standard PS-125-ST-2.
- C. The configuration management standards are outlined in Standard PS-125-ST-3.