

POLICY STATEMENT 22 STUDENT ABSENCE FROM CLASS

POLICY DIGEST

Monitoring Unit: Office of Academic Affairs
Initially Issued: October 1, 1977
Last Revised: October 30, 2020

I. PURPOSE

instructor and student disagree over the validity of a reason for an absence or over the timing of the student's notification, the student has the right to appeal the instructor's decision according to the general appeal procedure in Policy Statement 48.

B. Making up Coursework

It is the instructor's responsibility to develop a make-up policy for excused absences that allows a student to specifically make up the work missed. It is the instructor's obligation to include a clearly stated make-up policy for excused absences in course syllabi.

Because the nature of each course is different, practices for making up assignments may differ. However, students with excused absences must be given 28 0 Td [(b)16.w 18.45 0 Tv fora orffiuJ 0