



POLICY STATEMENT 32 PROPOSAL REVIEW AND APPROVAL PROCEDURES

POLICY DIGEST

Monitoring Unit: Office of Research & Economic Development

Initially Issued: July 8, 2003

Last Revised: July 21, 2023

II. RESPONSIBILITIES

- A. Project Director or Principal Investigator – originates and writes the proposal.
- B. Department Chairperson or Head – determines if the proposal activity is within departmental goals; if personnel, space, equipment, utilities, matching funds, etc. are available and adequate; and makes recommendations concerning the proposal.
- C. Dean and/or Director – determines if the proposal activity is within goals, role and scope of the college and/or division; acts upon recommendations of department chairperson or head; and makes recommendations concerning the proposal.
- D. Office of Sponsored Programs - (For Policy on Indirect Costs and Employee Benefits, See PS-47) – determines if Proposal Routing and Approval Form has been completed and reflects approvals of appropriate Deans/Chairs and campus oversight committees, determines whether or not the ~~board~~ ^{Board of Regents} The University supports scholarly activities of faculty from the General Fund. ~~Faculty~~ ^{Faculty} must depend on other sources for funding of much of those activities. Faculty preparation of applications, proposals, and requests for outside support for research and special projects is strongly encouraged. The Office of Sponsored Programs and the Office of Research & Economic

