



POLICY STATEMENT 90 WORKERS' COMPENSATION AND WORK RELATED ACCIDENTS

POLICY DIGEST

Monitoring Unit: Student Health Center
Initially Issued: January 17, 2013

I. PURPOSE

To generally describe University policy regarding Workers' Compensation and work related accidents. Additional information on the LSU programs relating to insurance coverage can be found on the [LSU Risk Management website](#).

II. RESPONSIBILITIES

Workers' Compensation:

A. Employee Responsibilities

1. An employee who sustains an injury or occupational illness at work or while engaged in work for the University, must notify their supervisor immediately. In the absence of the supervisor, the employee should notify their department as soon as possible, and ensure the injury is reported. If a serious injury requires emergency medical treatment and/or transportation to a physician or hospital emergency room, call LSU Police at 225-578-3231 for assistance.
2. practicable.
4. For injuries/illnesses requiring medical treatment, such treatment is provided at the Student Health Center during normal work hours. An off- site clinic has been designated for after-hours treatment, where emergency room care is not necessary. An employee may select a physician of their choice for treatment. (If treatment is required for a work related injury, employees should not have any out-of-pocket medical expenses, and should not file a claim against their personal health insurance. Receipts should be obtained and presented to the LSU Office of Risk Management).
5. An injured employee must continue to keep their supervisor and the LSU Office of Risk Management (225-578-3297) informed of their health status on a frequent basis, but no less than weekly during a period of absence from work (unless unable to do so because of the injury). The employee shall return to work as soon as permitted to do so by the treating physician, and shall bring a physician's written return to work instructions with any work

informed of any changes in the employee's status associated with an injury arising out of the work activity, such as the return to work date, any additional time away from work, etc.

4. In order for the employee who is off work to continue to receive full pay, accrued sick leave

employee will be required to perform,

For other types of insurance coverages, please see the LSU Risk Management website for instructions on how to file a claim, frequently asked questions and additional information.

Additional procedures for filing Workers Compensation claims, as well as all necessary forms, are available at: the [LSU Office of Risk Management Website](#).

V. RESOURCES

Louisiana State University Office of Risk Management
Louisiana State University Office of Environmental Health and Safety
Louisiana State Office of Risk Management (ORM)
Louisiana Department of Labor
Louisiana State University Office of Human Resource Management