

POLICY STATEMENT⁹² PROCEDURE FOR ORDERING TEXTBOOK AND COURSE MATERIALS

POLICY DIGEST

Monitoring Unit: Academic Affairs
Initially Issued: June 6, 1994
Last Revised: July 21, 2023

I. PURPOSE

To require academic departments and faculty members to provide to every bookstore wishing to retail textbooks and course materials, all information as requested to place orders with distributors and wholesalers.

II. DEFINITIONS

"Textbook and course materials" means any