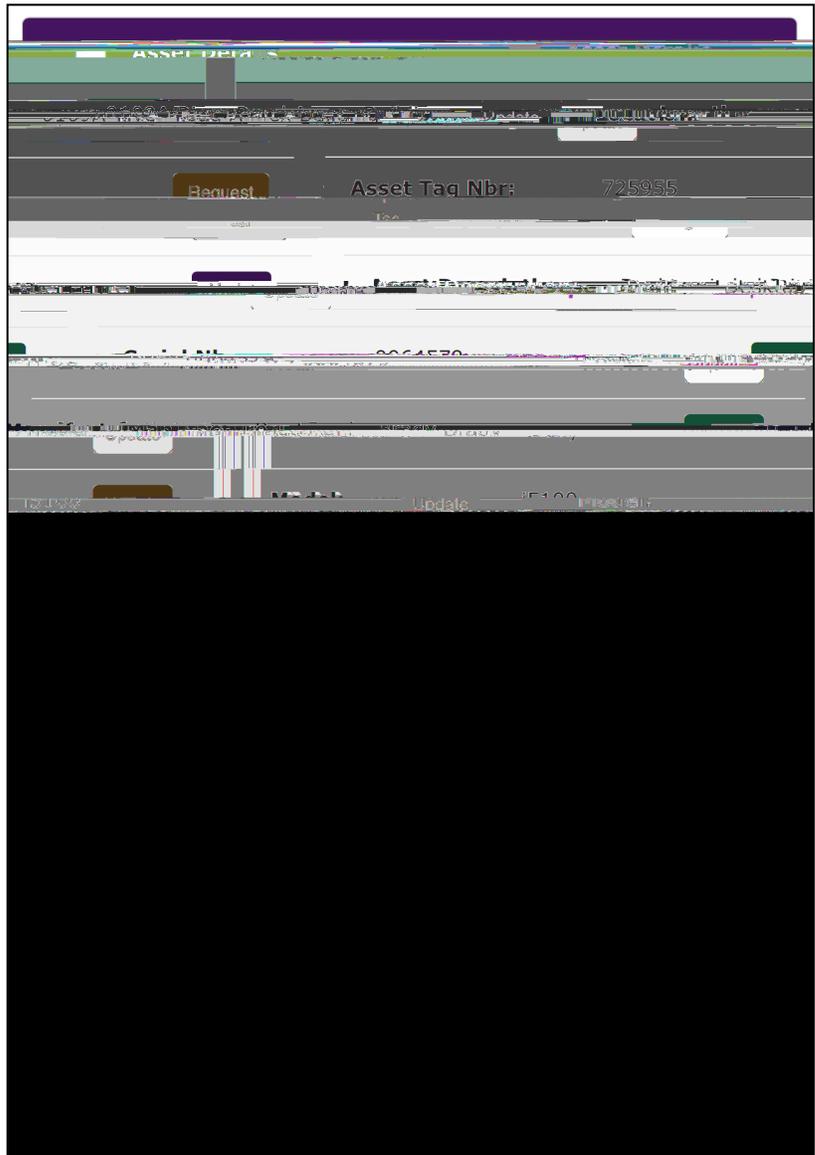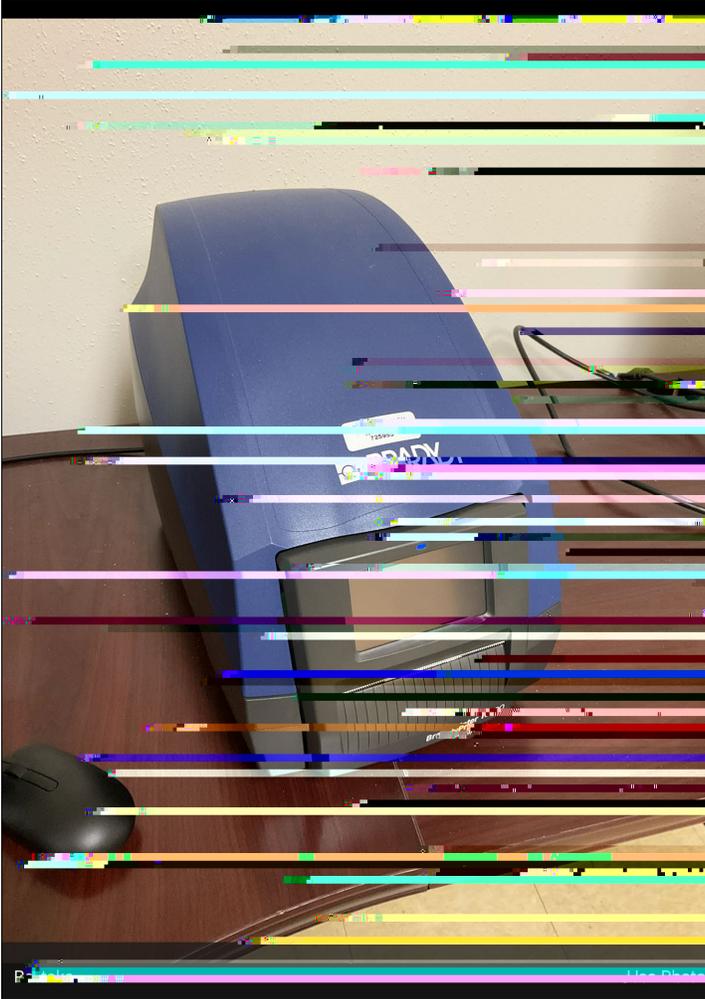# Job Aid: Adding Photos

Adding/Uploading Pictures of Assets in Mobile App

If no photo is attached to an asset, you must use the mobile device to take a picture of the asset and upload it into the app. Photos can assist identifying and locating assets during the inventory cycles.

At the bottom of the page displaying an asset's information, there is a bar titled "Take Photo of Asset". Making this selection will utilize the device's camera to

Once you take the photo you will see two prompts at the bottom of the screen. If the photo is acceptable you will select "Use Photo"

This will bring you back to the asset information screen where you will need to select "Upload" **This final step attaches a picture of the asset to the asset listing**.