

LSUFACULTY SENATE BYLAWS
Approved by the LSU Faculty Senate on
February 23, 2022

Bylaws

Article I. Meetings¹

1. Meetings of the Senate will be open to the public, but only members of the Faculty Council and invited guests will be eligible to speak at Faculty Senate meetings except the public may comment on agenda items during the agenda item designated for public comments.
2. The Senate reserves the right, upon majority vote, to go into closed session if sensitive or personal items are to be discussed, but no final action can be taken in closed session.
3. The President, or by majority vote of the FSEC or the Senate, is authorized to invite guests to speak or to testify about agenda items or matters being considered by the Senate.
4. The regular meetings of the Senate will take place alternately on all of the working days of the week except Friday. The meeting schedule and room reservations for the following year's meetings will be arranged in May by the President or Faculty Senate staff. Notice of the scheduled regular meetings will be sent to all members of the Senate and posted on the Faculty Senate website when the schedule is finalized.
5. There shall be a written notice given to all members of the Senate in advance of any special meeting. The agenda of special meetings will be posted on the Faculty Senate website.

Article II. Agenda

1. The announcement of meetings of the Senate shall include notice of the time and place of the meetings and summaries of business to be conducted. It shall be circulated to all members in advance of regular meetings.
2. The priority of topics on the agenda shall be established by the FSEC.
3. The Senate can change the order of the agenda by majority vote, the President may re-arrange the order at any time during a meeting so that all agenda items are considered during the meeting.

Article III. Order of Business

¹ See also Constitution Article V.

8. Committeereport(s) and invited speaker(s).

Article IV.

then the VicePresident shall assume the duties and responsibilities of the President for the remainder of the term. If the President steps down and there are more than six months remaining in the President's unexpired term, then a special election will be required, as in Faculty Senate Bylaws Article VII. The Vice President shall serve in the capacity of Parliamentarian unless the Senate votes to have a Senate member to serve as Parliamentarian. When serving as Parliamentarian, the Vice-

approval by the FSEC.

Article VIII. Alternate Representation

1. By written notice to the Presidentsubmitted before the meeting, a member of the Senate may choose another faculty member representing the same college, school, or unit to be their alternate representative at the Senate meeting. Such a representative must be eligible for the election to the Senate***
2. Alternate representatives shall be announcedby the Presidentat the start of the meeting, recordedby signature on the sign-in roster, and noted in the minutes,
3. If a member of the Senate is absent from campus for a semester ~~or~~, this position will be filled for that period by the eligible nonelected person who received the next highest number of votes in the last regular election in that college, school, or unit. If this person cannot be identified, then the elected college~~s~~school, or unit policy committee, senate, orcouncil will hold an election tofill the vacancy.
4. The seat of a member of the Senate who has been repeatedly absent from Senate meetings can be declared vacant by a thre~~e~~fourths vote of members of the Senate attending a meeting, if a request for such action has been made in writing by at least five percent of the faculty of the college represented or upon a request by the elected college, school, or unit policy committee, senate, or council. The motion to remove a member of the Senate shall be voted on the meeting of the Senate immediately following the request.
5. If for any reason a vacancy in a Senate seat occurs, as determined by the FSEC, the position will be filled by the eligible nonelected person wh~~o~~ received the next highest number of votes during the election of that seat. If there is no such qualified person or if this person cannot be identified,

c. In provisions for a term of service on a committee, other than for an *ex officio* student

1. To formulate, recommend to the Senate, and monitor policies and standards concerning admission requirements of LSU.
2. To conduct continuous studies and to make recommendations designed to maintain and improve the standards of scholarship among students, and
3. To study and develop more effective means of recognizing student achievement in scholarship and leadership.

Benefits Advisory Committee

Charges

1. To review, and to make inquiries and recommendations regarding, University retirement plans, health care, insurance programs, annual and sick leave, and other benefits
2. To consult representatives of other University personnel on common interests in the matter of benefits.
3. To keep informed about the activities and plans of boards and other entities that govern and administer benefits programs affecting faculty.
4. To assure that faculty are informed about significant developments.
5. To consider and respond to questions and issues which may be referred to it by the Faculty Senate, the Executive Committee, or individual faculty.
6. To establish specialized subcommittees to address specific changes.

Budget and Planning Advisory Committee

Charges

1. To assure an effective advisory role for the faculty for the budget and planning processes of the University, to encourage the use of faculty expertise, and to keep the Senate informed.
2. To review and make recommendations regarding the long-range implications, for the University's

of commencement speakers and the conduct of commencement exercises.

Council of College Policy Committees, Councils, and Senates

Charges

1. To allow the executive administrator of the elected policy committees, council, or senate of the various academic units to consult and to communicate with each other and with the FSEC.
2. To make recommendations to the FSEC on matters of interest to the Council, and on matters referred to it by the FSEC.

Courses and Curricula Committee

Charges

1. To approve or disapprove, after review, proposed additions to, alterations of, and elimination of all courses, curricula, and degree programs submitted by colleges and schools, or referred by the Office of Academic Affairs.
2. To notify the appropriate departments and colleges and the Office of Academic Affairs regarding all decisions reached by the committee and to make recommendations concerning needed clarification, coordination, or study of the implications of proposed changes.
3. To consult, when deemed appropriate, with departments which appear to be affected by proposed changes in courses and curricula; departments may appeal decisions made by the committee. If the appeal is supported by the college, school, or unit curriculum committee, the matter shall be sent directly to the Faculty Senate for final determination and placed on the Agenda of the Faculty Senate for the next regularly scheduled meeting of the Senate and
4. To conduct on its own initiative continuing studies of courses and curricula, and to make recommendations to departments concerned and to the Executive Vice President and Provost concerning changes which appear to be desirable, and which appear to require study by specific departments concerned or by special committees appointed for the purpose.

Diversity, Equity, and Inclusion Committee

Charges:

1. To interact with the University Office of Diversity staff in evaluating initiatives to improve diversity, equity, and inclusion of University faculty, staff, and students and the University community.
2. To propose and coordinate activities to increase diversity, equity, and inclusion of faculty members.

Enrollment and Digital Education Committee

Charges

1. To support Enrollment Management in fostering the quality and success of the University's selection and admissions function.
2. To advise Digital and Continuing Education on the role and scope of these

non- reappointment, and tenure decisions believed to be unfair or due to inappropriately applied procedures, and allegations of other unfair treatment, unsuitable environments (unsafe, hostile, inappropriate), or improper implementation

1. To review and to make inquiries and recommendations regarding university personnel policies and procedures that affect faculty. The areas of concern include, but are not limited to: matters of appointment, review, promotion, advancement to tenure, salary structure, travel support, and sabbatical leave.
2. To consider the provisions for faculty participation in governance in such areas.
3. To perform functions assigned to it by University policy statements.
4. To consider and respond to questions and issues which may be referred to it by the Faculty Senate or the Executive Committee.
5. To identify and address problem areas of policy, procedure, and communication, but not to provide a grievance mechanism for particular cases.

Status of the Committee

The Faculty Personnel Policies Committee remains authorized on an ~~as~~ needed basis but remains otherwise dormant with its functions now conducted by the Faculty Senate Executive Committee.

Integrative Learning Core Committee

Charges

1. To maximize the exposure of students to a diversity of proficien10 (d)-3 ()-acf proficien10 (d)-3 ()-a

