

Ad Hoc Faculty Senate IT Committee Meeting

10 May 2023

8:30 am, 1008 B Center for Computation and Technology

Minutes of the Meeting

Present: Param Singh (Chair), Gerry Knapp, Ken Lopata, Juana Moreno, Samuel Robison, Jeffrey Roland, Larry Smolinsky, Craig Woolley (Officio), Sumit Jain (Officio), Scott Baldrige (Special Advisor)

Absent: Fanny Ramirez, Fabio Del Piero

Called to Order by Singh at 8:30 am.

Public Comments: None

Approval of minutes from ad hoc FS IT committee meeting on 5/23: Knapp moved to approve. Roland seconded. Passed unanimously.

Unfinished Business

- x Discussion on IT policy PS 1
 - x Lengthy discussion on best practices for securing IT assets led by Moreno and Roland and on the phrase 'any length of time' while securing the computer in PS 121-ST2(A1). Knapp requested IT to detail consequences of policy violation. Baldrige and Smolinsky stated that some programs stop running when screen lock is enabled. Jain suggested changing the time limit to 10 minutes. Moreno mentioned associated constraints to implement any such timeline.
 - x Knapp moved that PS 121-ST2(A1) be changed to 'Users must properly log off and/or password protect any university owned IT assets when leaving the immediate work area for an extended length of time, for example, at least 15 minutes. Logoff, password protective screen saver, etc.' Roland seconded. Passed by majority (Moreno voted against).
 - x Woolley mentioned that Post Haggerty has asked him to compile a list of things where there is a disagreement with ad hoc FS IT committee such that recommended changes by the committee can not be implemented. Singh mentioned that one such

Committee unanimously decided that PS121-ST2(A1), PS121-ST2(A2) and PS121-ST2(A3), the phrase "information systems" be changed to "IT assets".

- x Discussion on data created on LSUAM information system and intellectual property rights in PS121-ST2(B1) led by Lopata and Risbo. Woolley suggested deleting it. Roland moved to strike it out completely from the document. Knapp seconded. Passed unanimously.
- x Encryption standards: PS121-ST2(B2) modified to "All end user university owned computing devices must be encrypted in a manner consistent with the data stored on them and as outlined in the Encryption Standard (PS-1)".
- x Smolinsky led discussion on issues with authorized and approved storage devices for data. Roland noted that "data" is non-digital, non-IT based and needs to be clarified. Baldrige questioned policy details on how to handle archival data.
- x Moren moved to postpone the discussion of remaining items to PS and other business to the next meeting. Seconded by Roland. Passed unanimously.

Adjourned 10:38am