0   Singh called the meeting to order at 11 am.

0 Fanny Ramirez, Larry Smolinsky

0   None

0   0   , ,   2   Knapp moved to approve the minutes. Moreno seconded. Passed unanimously.

,   0   Singh mentioned that LSU AgCenter faculty were given access to IT policy statements on May 26 with a deadline of submission of comments on May 31 which included Memorial Day weekend. Jain informed that LSUAg Center was provided all the relevant information by May 17th. Committee members, including Jain and Woolley, expressed concerns and frustration on a significant delay on this matter.

Knapp moved to suspend the rules of order to move item 2 in the Old Business to item 1. Lopata seconded. Passed unanimously.

Discussion on IT Policy PS-124
- o Jain informed that based on the discussions in the previous meeting PS-124-ST-3 B1 has been rephrased to begin as – "LSUAM must define appropriate assessments to be conducted which will help in the development of disaster recovery…"
- o Jain informed that based on the feedback received on data privacy in the previous meeting points 6, 7 and 8 in PS-124-ST4 are combined and a note has been added regarding individual departments/units and LSU employees. This change now reads: "LSUAM must establish University level processes and procedures to:
  - a. Provide access to Users to the personal information collected from them.
  - b. Allow users to review, update, and correct any personal information collected and stored.

   c. Allow users to remove collected personal information, where applicable. NOTE: individual departments/units/LSU employees responsible for collected data can also address such requests, where applicable."

- o Lengthy discussion on storing private and confidential information on personal assets in PS-124-ST3. Various faculty expressed concerns that graduate assistants in their day-to-day responsibilities use their personal laptops to store grades etc. Jain noted that current revision states that where possible it should be avoided but the policy does not forbid. Committee members expressed concerns that compliance will be poor. Baldridge and Knapp noted problems with usage of "authorized" in PS-124-ST3 A2. Knapp suggested to change "authorized'' by "approved." Singh requested if PS-124-ST3 A2 and PS-124-ST3 A7 can be combined. Woolley requested if a separate point can be made about backups. Lopata asked why there is a restriction on copies of data. Jain noted that increase in number of copies raises