

Jonathan Levesque, Jr.

The meeting was called to order by President Rachel Henry at 10:30 a.m.

There was a quorum with three proxies noted.

Senator Madison Lane led the Pledge of Allegiance.

– January 22, 2020, Staff Senate Meeting

A motion to accept the minutes was made by Senator Barbara Reonas. The motion, seconded by Senator Megan Stone, carried.

President Rachel Henry reviewed relevant meetings in which she was present.

January 24 - Attended the Administrative Process Improvement Committee meeting.

February 6 - Attended the Staff Senate Executive Committee meeting.

February 11 - The

The Long Range Review and Planning Committee met on

Benefits, Hires and Development, which reads
o Scheduled on Wednesday, March 25, 2020 at 4:00 p.m. in the LSU Foundation Building, 3rd floor and Thursday, March 26, 2020 at 9:00 a.m. in the LSU Foundation Building (inquiring about 1st floor boardroom due to the number of sponsor tables and the projected large attendance).

- o The Staff Senate swag item will be a bamboo drinking straw with an informational Staff Senate paper attached. The paper will also be a seed packet that can be planted.
- o Matherne's will be catering the full breakfast. We are awaiting a decision from LSU Dining as to our donation request for the dinner.
- o Staff Senators will receive an email in the next week requesting to assist serving guests at the event.
- o Senator Bickham will be soon be requesting a list of new hires from HRM. An email will then go out to all new hires (i.e., staff members hired within the 12 months preceding the receptions) to invite them to the receptions. There will be an RSVP link included in the email. Senator Matkovic will try to identify the new hires who work the night shift so that we provide cards to these staff members to invite them and allow them to circle their RSVP date without the need for submitting an electronic RSVP.
- o We already have 8 to 10 informational tables that will be present at the event.
- o Provost Haynie and Dr. Cassidy will speak at both events, and Interim President Galligan will also speak on the 26th.
- o If your department has any door prizes they would like to donate, please let us know.

introducdc at the request of the Staff

, the Tiger Legacy Scholarship offers \$500-

communication. Stephen Walczak attended on behalf of LSU Procurement to explain the new system. No solution was available for the inquiring staff.

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