



MEETING MINUTES
October 25, 2021

President Amber Salvadras presided over the October 25, 2021, Staff Senate meeting held in the Meeting Room in University Recreation at 10:30 a.m.

Unclassified

Executive/Administrative/Managerial

P- Tammy Millican ('23)

Professional/Non-Faculty

P- Alvarez, Capri ('23)
P- Braden, Laurie ('22)
P- Carney, Mo ('24)
A- Clemmons, Jill ('23)
A- Cummings, Ellen ('22)
P- Duplechain, Joshua ('24)
A- Garner, Karen ('22)
A- Garza, Jorge ('24)
P- Ghebreiyessus, Walta ('22)
A- Harb, Ryan ('23)
P- Herman, Catherine ('22)
P- Hicks, Emmy ('24)
P- Law, Shemeka ('24)
P- Lee, Quinneka ('24)
A- Lewis, John ('23)
A- Levesque, Jonathan ('22)
P- Nickerson, Jon ('22)
A- Rafati, Karina ('22)
P- Sansoni, Gerald ('23)
P- Shaw, Linda ('24)
A- Shows, Haley ('23)
A- Slocum, Jenee ('23)
P- Smith, Henri ('24)
P- Stone, Megan ('23)
P- Trahan, Amy ('22)
P- Washington, Valori ('23)
A- Williams-Carter, Tyrslai ('24)
P- Wilson, Derek ('23)
A- Yan. Le ('22)

Classified

Skilled Crafts

A- Corbitt, Brent ('22)

Technical/Paraprofessional

A- Matkovic, Igor ('23)
P- Mark Nehlig ('24)

Clerical/Secretarial

A- Salesneves, Sarah ('22)
P- Salvadras, Amber ('22)
A- Sparks, Donna ('24)

Service/Maintenance

A- Christopher Hopkins ('24)
A- Robertson, Winkyessa ('24)

A – Indicates Absent

P – Indicates Present

Pr – Indicates Proxy

GUESTS:

Sheantel Baker, Human Resource Management
Clayton Jones, Human Resource Management

CALL TO ORDER

The meeting was called to order by President Amber Salvadras at 10:30 a.m.

ATTENDANCE

There was a quorum with no proxies noted.

PLEDGE OF ALLEGIANCE

President Amber Salvadras led the Pledge of Allegiance.

APPROVAL OF THE MINUTES September 15, 2021 Staff Senate Meeting

A motion to accept the minutes was made by President Elect Tammy Millican. The motion, seconded by Senator Henri Smith, carried.

GUEST SPEAKERS SHEANTEL BAKER AND CLAYTON JONES, HUMAN RESOURCE MANAGEMENT

President Amber Salvadras introduced Sheantel Baker and Clayton Jones with LSU Human Resource Management.

Sheantel Baker and Clayton Jones thanked the Staff Senate for the opportunity to speak with the group today.

Sheantel began by sharing a presentation that outlines important dates, responsibilities, Workday, Office of Group Benefits, LSU First, flexible spending and supplemental retirement.

Annual employee enrollment begins October 1 through November 15, 2021, for the effective date of coverage to begin January 1, 2022. All benefit eligible employees will have an open enrollment benefit event in their Workday Inbox. Employees who were hired between October 1 through November 1, 2021, will need to work both their new hire and open enrollment events in Workday.

If an employee doesn't want to make a change, current benefits will roll-over except for the flexible spending and health savings accounts. All employees are encouraged to review all communications regarding open enrollment, learn about all plan offerings, provide documentation, if needed, ensure changes have been properly submitted by the deadline, verify insurance premiums are correct and to verify contact information is correct in Workday.

Sheantel mentioned to consider monthly premiums, provider networks, covered medical and prescription services, deductible, coinsurance, copays, prescription coverage and costs, estimated out-of-pocket costs and dependent coverage needs. Some meeting dates were

and ORP retirement plans as well as how to increase retirement savings by participating in a supplemental retirement plan. The floor was opened for questions.

President Salvador thanked Sheante Baker and Clay Jones for attending today's meeting.

President Amber Salvador reviewed relevant meetings in which she attended

September 20 Attended a meeting with President Tate, Matt Lee and Donna Torres to discuss the vaccine mandate and exemptions for employees

September 23- Attended the University Budget Committee meeting Covid revenue loss and related expenses w/C2_2 w-45 (los)8 (s)11 ()TJ ET Q q 0 0 612 792 re W* n (d)5 xciig

LIAISON REPORTS

Organization Relief Fund

Treasurer Catherine Herman reported that the committee met on September 29, 2021. A written report was included in the meeting packet.

OLD BUSINESS

Proclamations

President Amber Salvadras announced that the Commendation for Tom Galbraith presented to him during the December 15, 2021 general meeting.

Staff Senate Budget/Gift Fund

Treasurer Catherine Herman provided a written financial report that was included in the meeting packet for review by the full Senate.

Staff Senate Apparel/Photos/Placards/Name Tags

Staff Senate Administrative Coordinator Melonie Milton announced that the apparel items have been ordered. The name tags and placards will be delivered this week.

The Office of Communications & University Relations opened the scheduling application for Senators who would like to take a professional photographed headshot for the Staff Senate website. Please send the Staff Senate Office a copy once you receive from the photographer.

Future Guest Speakers

Craig Wodey with Information Technology Services will be the guest speaker in November as well as Matt Lee with Academic Affairs.

Staff Senator October birthdays:

Senator Karen Garne celebrated her birthday on October 1

Senator Amy Trahan celebrated her birthday on October 8.

Senator Walta Ghebreyessus celebrated her birthday on October 23

Happy Birthday!

Senator Emmy Hick announced that the LS Unity Block Party will be held on Friday, October 29, from 11:00 a.m. to 1:30 p.m. at the Clarence L. Barney, Jr. African American Cultural Center.