INTERNSHIP IN SMALL ANIMAL INTEGRAT T6H. (M)-393.5 (R)-14.8 (E

# **TABLE OF CONTENTS**

1.0	Introd	uction		
2.0	Objec	ctives		
3.0	Prere	quisites		
4.0	Facul	ty Mentor		
5.0	Clinic	al Program		
6.0	House	e Officer Rounds and Seminar Program		
7.0	Teach	ning Program		
8.0	House	e Officer Committee		
9.0	Emplo	oyment and Benefits		
10.0	Perfo	rmance Evaluation		
11.0	Post I	nternship Study		
12.0	Applio	cation Procedure		
13.0	Appendices			
	13.1	House Officer Rounds Evaluation Form		
	13.2	VCS Seminar Evaluation Form		
	13.3	House Officer Leave Request		
	13.4	House Officer Block Evaluation Form		

# 3.0 PREREQUISITES

- **3.1** Candidates must have a DVM or equivalent degree.
- **3.2** Candidates must have completed a rotating internship in medicine and surgery or its equivalent experience.
- 3.3 Candidates must

rehabilitation. All of the Intern's work will be under the supervision of a Faculty member within the Department. Initially it is anticipated that direct Faculty supervision will be significant. It is anticipated that as the program progresses that direct supervision will decrease commensurate with the development of the intern's clinical skills.

**5.3.2** The intern will rotate half block through

house officer's program at any time based on these evaluations.

- 10.4 The House Officer Committee meets in May of each year to determine if the house officer has successfully completed his/her program. This determination will be based on all evaluations received for the house officer.
- 10.5 All House Officers are required to complete an annual evaluation of their program with suggestions for improvement before continuation or completion of their program is granted.

#### 11.0 POST INTERNSHIP STUDY

11.1 If the intern is considering a residency or graduate program following completion of the internship, it is suggested that he/she consult with relevant faculty to maximize preparation for that program.

#### 12.0 APPLICATION PROCEDURE

- **12.1** Candidates may apply for the Internship in Integrative Medicine and Rehabilitation by submitting:
  - 1) A statement of Internship objectives and career goals.
  - 2) Curriculum Vitae
  - **3)** Official academic transcripts.
  - A minimum of three letters of reference from individuals currently familiar with the applicant's professional status.

# 13.0 APPENDICES

#### 13.2 VCS SEMINAR EVALUATION FORM

Presenter:	Date:			
Audience:				
Title/Topic:				
Evaluation Criteria:				
	Points	Evaluation		
Definition of subject: introduction, importance, clinical significance	0-5			
Organization	0-10			
Quality of material	0-10			
Presence: speaking ability				
Clarity	0-10			
Rate of delivery	0-10			
Enthusiasm, expressiveness	0-10			
Support Materials				
Handouts, manuscript	0-15			
Visual aids	0-5			
Appropriate Summary	0-5			
Presentation consistent with audience level	0-10			
Questions/discussion handled appropriately	0-10			
	Total			
Comments:				
Evaluator:				

# 13.3 HOUSE OFFICER LEAVE REQUEST

# HOUSE OFFICER LEAVE REQUEST

I am requesting leave approval for the following dates and reasons:

1. To attend th	e meeting listed below.		
2. To attend to	personal activities (illness,	family emergency, va	acation).
3. To attend to	official activities (out rotation	ons, special circumsta	ance requirements).
Intern/Resident:_	Print	Sign	Date:
Advisor:	Print	Sign	Date:
BLOCK MENTOR:	Print	Sign	Date:
CHAIR HOC:	Print	Sign	Date:

13.4 HOUSE OFFICER EVALUATION FORM (through E\*Value)

House Officer Evaluation Form in E-Value	Needs Improvement	Satisfactory	p005	Excellent	Not Applicable
Professional Ability					
Theoretical Knowledge					

Knowledge Application