

**ROTATING INTERNSHIP IN  
SMALL ANIMAL MEDICINE AND SURGERY**

**Louisiana State University  
School of Veterinary Medicine  
Department of Veterinary Clinical Sciences  
Veterinary Teaching Hospital**

**Revised September 2017**



**INTERNSHIP PROGRAM  
IN  
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**1.0 INTRODUCTION**

1.1 The Internship is designed to provide an intensive one-year experience in management of small animal clinical cases under faculty supervision. The training program will utilize faculty of the Department of Veterinary Clinical Sciences as well as other participating departments. Clinical facilities of The Louisiana State University veterinary teaching hospital will be the primary training location.

**2.0 OBJECTIVES**

2.1 To provide advanced clinical training in small animal medicine, surgery, emergency, radiology, community practice and anesthesiology as well as the opportunity for experiences in dermatology, ophthalmology, oncology, cardiology, critical care and zoo/exotic animal medicine.

2.2 To provide experience in teaching fourth year veterinary students.

2.3 To prepare the intern for residency, graduate study or entry into a high quality small animal practice.

**3.0 PREREQUISITES**

3.1 Candidates must have a DVM/ VMD or equivalent degree.

3.2 Candidates should have successfully completed the North American Veterinary Licensing Examination (NAVLE) or its equivalent.

**4.0 FACULTY MENTOR**

4.1 The Internship Program Director w.1



**6.1** The House Officer Rounds are designed to provide the intern an opportunity to receive and present interesting, unusual, or difficult clinical case material utilizing a problem oriented approach to professional colleagues and to develop manuscripts for publication. The intern will participate with other VCS house officers c (r)-3 ( V)- (r)-3 5 (he Hu 5 (he Hu 5 (heb)-10 The Of 44 (g-Ti)-i-14 res Osing-810(TJ)-81)-(e)15e13 (am)-8 (e)38f14

**6.5** Evaluations of House Officer Rounds and House Officer Seminar presentations will be provided by those in attendance. (Appendices)

**7.0**

maximum accumulation). Sick time off accrual is 8 hours/month. All time off, except for illness and emergencies, should be requested and approved 30 days in advance. Time off requests must be entered into Workday (via the employee's MyLSU account) by the employee and approved by the supervisor before time off will be granted. Annual time off will be granted on an individual basis taking into account the reason for the requested absence and the needs of the service and hospital. Annual time off for personal business is to be taken during elective or research blocks. Emergency absence such as for illness or a death in the immediate family should be brought to the attention of the clinician to whom the House Officer is assigned as soon as the House Officer learns that he/she will be absent. The official request should be entered into Workday upon the House Officer's return. Except in unusual circumstances, approval will not be granted for time off during the final month of the program.

## **10.0 PERFORMANCE EVALUATION**

- 10.1** House Officers receive a Block Performance Evaluation at the end of each rotation to document his/her performance during the program. Every two weeks the house officer will assign a faculty member to evaluate them for the previous rotation using E\*Value software.
- 10.2** The Intern is to meet with his/her Advisor at the beginning of each block to report accomplishments and plans.
- 10.3** The House Officer Committee reviews block evaluations and has the capability to recommend continuation, probation or termination of the house officer's program at any time based on these evaluations.
- 10.4** The House Officer Committee meets in May of each year to determine if the house officer has successfully completed his/her program. This determination will be based on all evaluations received for the house officer.
- 10.5** All House Officers are required to complete an annual evaluation of their program with suggestions for improvement before continuation or completion of their program is granted.

## **11.0 POST INTERNSHIP STUDY**

- 11.1** If the intern is considering a residency or graduate program following completion of the internship, it is suggested that he/she consult with relevant faculty to maximize preparation for that program.

## **12.0 APPLICATION**

- 12.1** Candidates may apply for the Rotating Small Animal Internship by submitting:
- 1) A standard application through [www.VIRMP.org](http://www.VIRMP.org)
  - 2) A statement of Internship objectives and career goals
  - 3) Official academic transcripts
  - 4) A minimum of three letters of reference from individuals currently familiar with the applicant's professional status

## **13.0 APPENDICES**



### 13.1 VCS HOUSE OFFICER ROUNDS EVALUATION FORM

House Officer: \_\_\_\_\_ Date: \_\_\_\_\_

Evaluator: \_\_\_\_\_

	<b><u>Evaluation</u></b> E=Excellent G=Good N=Needs Improvement	<b><u>Comments</u></b>
<b>Case Selection</b>		
Complexity of case		
Appropriate follow-up		
<b>Content</b>		

Format of pr



### 13.3 HOUSE OFFICER LEAVE REQUEST

#### HOUSE OFFICER LEAVE REQUEST

I am requesting leave approval for the following dates and reasons:

1. To attend the meeting listed below.
- 

2. To attend to personal activities (illness, family emergency, vacation).
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3. To attend to official activities (out rotations, special circumstance requirements).
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**13.4 House Officer Block Evaluation Form (through E\*Value)**

House Officer Evaluation Form in E-Value

Needs Improvement

Satisfactory

Good

Excellent

Not Applicable

Professional Ability

Theoretical Knowledge

### 13.5 Block & Quarterly Performance Evaluation

Intern Name:

Mentor:

Date:

Mentor should discuss the intern's strengths and weaknesses in light of the block evaluations. In addition, the mentee's plans after internship should be discussed and direction should be given to help facilitate these goals.

Intern's strengths:

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Weaknesses

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Plan to further develop skills:

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Goals and plan to facilitate these goals

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Mentor Signature \_\_\_\_\_

Intern Signature \_\_\_\_\_