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3.0 PREREQUISITES

- 3.1** Candidates must have a DVM or an equivalent degree.
- 3.2** Candidates must have satisfactorily completed at least a one year rotating large animal internship or its equivalent post graduate veterinary experience.
- 3.3** Candidates must have successfully completed the National Board examination or its equivalent in the certifying country.
- 3.4** Candidates must have the goal of board certification by the American Board of Veterinary Practitioners (ABVP) and/or the American College of Theriogenologists (ACT).

4.0 FACULTY MENTOR

- 4.1** The resident will be assigned to a faculty mentor who has diplomate status in the ABVP, ACT, American College of Veterinary Internal Medicine (ACVIM), or American College of Veterinary Surgeons (ACVS). For candidates planning on attaining board certification in the ACT, the residency mentor must be an ACT diplomate.
- 4.2** Responsibilities of the mentor include direction and coordination of the clinical program; advise on research, publications, preparation for board examination; and general counseling

5.0 HOUSE OFFICER ROUNDS AND SEMINAR PROGRAM

- 5.1** The House Officer Rounds are designed to provide the resident the opportunity to receive and present interesting, unusual, or difficult clinical case material utilizing a problem oriented approach to professional colleagues and to develop manuscripts for publication. The resident will participate with the other VCS house officers on a rotating basis and will make at least 1 case presentation in House Officer Rounds during the year.
- 5.2** The House Officer Seminar series is designed to provide the resident with the opportunity to research and present scientific information to professional colleagues.
- 5.3** One seminar will be prepared and given in each year of the residency.
- 5.4** One sem

5.5.1 VCS HO Rounds/Seminar Policy

5.5.1.1 HO attendance at all HO Rounds/Seminar sessions is required. HO attendance is required at only those rounds and seminars designated as VCS HO Round/Seminar sessions and that others occurring in the same time slot would not be required by the HOC.

5.5.1.2 Attendance will be taken at the beginning of each session.

5.5.1.3

emergency care which will require less supervision as the individual enters the second year of the program.

- 8.6.12** The resident will submit one paper for peer-reviewed publication by March 1 of the second year (two-year option) or of the third year (three-year option) to the House Officer Chair, including a letter of support from the attending veterinarian. Topic considerations should be discussed with his/her mentor prior to working on the manuscript. This manuscript must be accepted for publication in order to complete certification by the ABVP and/or ACT
- 8.6.13** Timely registration with the specialty college(s) and timely application for exams (petition for candidacy), including payment of fees, is entirely the responsibility of the resident.
- 8.6.14** The resident will prepare 1 case reports suitable for application submission if the resident elects to complete ABVP certification.
- 8.6.15** The resident is required to give at least 1 hour of didactic instruction in Year 2 and 3 (if enrolled in a 3-year residency) in courses offered to veterinary students.
- 8.6.16** The resident is encouraged to attend and participate in the Society for Theriogenologist continuing education meeting during the second (or third year) year to fulfill in part the ABVP continuing

formulated that if met, may allow the resident to be re-instated at the end of the specified period.

- 12.4 All House Officers are required to complete an annual evaluation of their program with suggestions for improvement before continuation or completion of their program is granted.

13.0 HOUSE OFFICER COMMITTEE

- 13.1 The Committee is comprised of a representative of each House Officer program. It is responsible for the year-^} áÁ^çã, Á-Áæ@Q~•^Á-æ^!qÁ progress. This review is based on block evaluations received throughout the course of the program. The Committee grants recommendation for reappointment or a certificate to those who successfully complete the program.
- 13.2 All House Officers are required to complete an annual evaluation of their program with suggestions for improvement before continuation or completion of their program is granted.

14.0 EMPLOYMENT AND BENEFITS

- 14.1 Louisiana State University classifies interns and residents as University employees. As such, they (and their eligible dependents) qualify for the Louisiana State University Baton Rouge health insurance and benefits. The School of Veterinary Medicine provides malpractice insurance coverage. The salary (not a stipend) is published in the Directory of Internships and Residencies as published by the American Association of Veterinary Clinicians (www.virmp.org). Salary is payable in monthly increments via direct deposit. Retirement contributions are required and withheld from each paycheck. No social security tax is withheld. Federal and state income tax is withheld. The employee may be eligible to petition the IRS for exemption from federal tax on part of his/her salary.
- 14.2 The Veterinary Teaching Hospital operates year round. House officers will share emergency duty with other house officers within their specialty. House Officers will also share evening, weekend and holiday duty on a scheduled basis.
- 14.3 The University offers accrual of annual time off following either the University accrual rate (14 hours/month with a maximum accumulation of 176 hours) or the Civil Service Schedule rate (8 hours/month with no maximum accumulation). Sick time off accrual is 8 hours/month. All time off, except for illness and emergencies, should be requested and approved 30 days in advance. Time off requests must be entered into Y [\ \ áæ Áçã@ Á{] [^^^q Á ^ ŠUWá&&| ~ } Dá ^ Á@ Á{] [^^^Áæ áÁ approved by the supervisor before time off will be granted. Annual time off will be granted on an individual basis taking into account the reason for the requested absence and the needs of the service and hospital. Annual

time off for personal business is to be taken during elective or research blocks. Emergency absence such as for illness or a death in the immediate family should be brought to the attention of the clinician to whom the House Officer is assigned as soon as the House Officer learns that he/she will be absent. The official request should be entered into Y [\ a e A] [] } A @ A [~ ^ A U ~ a ^ i q A ^ c ! } E A O c & ^] o A A } ~ ~ a A circumstances, approval will not be granted for time off during the final month of the program.

14.4 Reappointment to the second and third years of the residency program is

16.2 VCS SEMINAR EVALUATION FORM

Presenter: _____ **Date:** _____

Audience: _____

Title/Topic: _____

Evaluation Criteria:

	Points	Evaluation
Definition of subject: introduction, importance, clinical significance	0-5	

16.3 HOUSE OFFICER LEAVE REQUEST

HOUSE OFFICER LEAVE REQUEST

I am requesting leave approval for the following dates and reasons:

- 1.

16.4 HOUSE OFFICER BLOCK EVALUATION FORM (E-Value)